



## LETTER OF UNDERSTANDING COMPLEX MEDICAL MANAGEMENT

\_\_\_\_\_’s (insert patient name), your current care needs no longer require an acute hospital setting. The health care team has reviewed your discharge options with you. The Complex Medical Management level of care has been recommended for you. The Complex Medical Management Program is a Waterloo Wellington LHIN-wide program available at the following locations:

- Complex Medical Management (*Co-payment may apply*)
  - Grand River Hospital - Freeport Health Centre in Kitchener (GRH)
  - Groves Memorial Hospital in Fergus
  - St. Joseph’s Health Centre in Guelph (SJHC)
- Chronic Ventilator/Respiratory Program at Grand River Hospital-Freeport in Kitchener

Referrals are coordinated by the Waterloo Wellington Community Care Access Centre (WWCCAC). The Hospital will be sharing your medical and personal information with the WWCCAC. The WWCCAC will review the information and will add your name to the waiting list for your bed if you are eligible. The waitlist including your name and gender will be accessible to WWCCAC’s other hospital partners.

You will be notified by hospital staff when a bed becomes available for you. The bed may be located at any one of the locations listed above. The Hospital and the WWCCAC will share your medical and personal information with the programs. The hospital will assist you to arrange the transfer to the site where your bed is located.

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I have reviewed and understand the above information. I agree to proceed with the Complex Medical Management referral process. I understand that my personal and health information will be shared with the WWCCAC and the CCC sites within the region.

Patient Name: \_\_\_\_\_

Patient/Substitute Decision Maker’s (SDM) Signature: \_\_\_\_\_

Print SDM Name: \_\_\_\_\_ Date: \_\_\_\_\_

### **Verbal/telephone agreement Documentation (if signature not possible)**

Consent Obtained From: \_\_\_\_\_

Signature of Staff Member: \_\_\_\_\_

Printed Name of Staff Member obtaining consent: \_\_\_\_\_

Date: \_\_\_\_\_