

**GRAND RIVER HOSPITAL
MINUTES OF A PUBLIC MEETING
OF THE BOARD OF DIRECTORS
HELD ON NOVEMBER 25, 2014
IN THE FREEPORT BOARDROOM**

PRESENT:

Bellew, G.
Bleaney, T.
Collingwood, B.
Deganis, J.
Delamere, D.
Elop, T.
Freeman, D.

Hendrikse, P.
Hoediono, H.
Maxwell, M.
Paun, B.
Schlegel, J.
Sharma, A.
Wells, R.

REGRETS:

Olson, K.
Maki, P.
Rice, K.
Vrbanovic, B.

STAFF:

Cheal, B.
Higgs, G.
Karjaluo, M.
Lillepold, A.

Mah, T.
Rajaballey, J.
Wren, D.

GUEST:

Enns, J.

Recording Secretary: Karen Taylor

1.0 CALL TO ORDER

The meeting was called to order by Chair, T. Elop at 4:10 p.m.

1.1 ACCEPTANCE OF AGENDA

The November 25 public agenda was accepted as presented.

1.2 DECLARATION OF CONFLICT OF INTEREST

None.

2.0 BOARD CHAIR AND CEO REPORT

2.1 PRESIDENT AND CHIEF EXECUTIVE OFFICER

Verbal updates to the information contained in the written report from the President and CEO advised that Grand River Hospital (GRH) has entered into a research memorandum of understanding with the University of Waterloo which will align research ethics, processes and work with areas of research to foster the mission of the hospital. More information on this venture will be released in early 2015.

2.2 BOARD CHAIR

A verbal report from the Chair was provided. A recent presentation made at a Capacity Canada Board retreat by T. Elop and C. Henhoeffler, Chair of the St. Mary's General Hospital (SMGH) Board of Trustees, was well received and spoke to the different models of collaboration over the past years between

SMGH and GRH, and mechanisms in place to enable the two hospitals to co-exist.

Information regarding the January 20 social event between the GRH Board and GRH Foundation Board will be sent to the GRH Directors. Major donors to the hospital will also be invited to the event.

It has been confirmed that a member from the Youth on Board program will join the GRH Board in January. Burhan Aydar will join the Board, his mentor will be G. Bellew and he will take part in meetings of the Quality and Patient Safety Committee.

3.0 QUALITY

3.1 REPORT BY CHAIR OF THE QUALITY AND PATIENT SAFETY COMMITTEE

An overview of the November 12 meeting of the Quality and Patient Safety (QPS) Committee was provided. In January the QPS Committee will hold a tracer at the Freeport site during their monthly meeting and members of the Board were invited to take part.

4.0 RESOURCES

4.1 REPORT BY CHAIR OF THE RESOURCES COMMITTEE

Highlights from the November 14 meeting of the Resources Committee were provided. During the meeting on November 14 an update on the status of the Human Resources plan and common clinical IT system was provided. The current financial state of GRH was reported and the capital plan summary was included in the Board package as an item for information.

4.1.1 RECOMMENDATION FROM THE PENSION COMMITTEE RE: EXTERNAL PROVIDERS

Following a review of external providers to the Pension Plan undertaken by the Pension Committee, the Resources Committee supported the Pension Committee's recommendation to continue with current providers.

MOTION:

IT WAS MOVED BY J. DEGANIS AND SECONDED BY T. BLEANEY THAT THE BOARD OF DIRECTORS APPROVE THE PENSION COMMITTEE RECOMMENDATION THAT WE CONTINUE WITH THE CURRENT LIST OF EXTERNAL PROVIDERS FOR THE NEXT YEAR SUBJECT TO ANY CHANGE THAT MAY BE REQUIRED DUE TO PERFORMANCE ISSUES OR IF THE PROJECT TO EXPLORE MERGING WITH HOOPP IS TERMINATED. CARRIED.

4.1.2 AMENDMENT NO. 12 TO THE PENSION PLAN RE: AD HOC INCREASE

At the September 23 meeting of the Board of Directors the Board approved GRH following an approach consistent with that of HOOPP which provides an ad hoc cost of living adjustment effective January 1, 2015.

MOTION:

IT WAS MOVED BY J. DEGANIS AND SECONDED BY T. BLEANEY THAT THE GRAND RIVER HOSPITAL BOARD OF DIRECTORS APPROVES K/W PENSION PLAN (“K/W PLAN”) TEXT AMENDMENT NO. 12.

(E) AD HOC INCREASE:

PURSUANT TO SUBSECTION (D), EFFECTIVE JANUARY 1, 2015, THE PORTION OF ALL DEFERRED PENSION BENEFITS IN PAYMENT AS OF DECEMBER 31, 2014, THAT IS IN RESPECT OF PENSIONABLE SERVICE ACCRUED AFTER DECEMBER 31, 2013, SHALL BE INCREASED BY 1.18% (WITH PRORATE ADJUSTMENT BASED ON THE NUMBER OF MONTHS SINCE PENSIONABLE SERVICE CEASED PRIOR TO JANUARY 1, 2015). FOR THE PURPOSES OF THIS PARAGRAPH OF SUBSECTION 7.4, PENSION BENEFIT INCLUDES BRIDGING BENEFITS AS DEFINED UNDER SUBSECTION 5.5, SURVIVOR PENSIONS AS DEFINED UNDER SECTION 7 AND SECTION 11.”

CARRIED.

5.0 GOVERNANCE AND OTHER COMMITTEES

5.1 REPORT BY CHAIR OF THE GOVERNANCE COMMITTEE

During their November 2014 meeting the Governance Committee reviewed and proposed changes to a selection of Board manual documents, discussed participation in the Youth on Board program, and reviewed the results of the Board response to the Accreditation survey. In light of the low response rate from the Board, Board members were invited to forward feedback on the assessment of governance practices survey to the Chair of the Governance Committee, particularly with respect to ideas on how the response rate can be increased in the future. Board Directors were also welcomed to forward ideas for education topics for future 2015 sessions.

5.2 COMMUNITY ENGAGEMENT COMMITTEE

A meeting of the Community Engagement Committee is scheduled for early December and the focus will be on the wave 6 community survey results.

5.3 AUDIT COMMITTEE

No report.

6.0 OTHER

6.1 Q2 ERMA AND OPERATING PLAN REPORT

The second quarter report on enterprise risk management and operating plan update was included in the Board package. Progress on the wildly important and pretty important goals is for the most part on track. Using the example of the medication safety plan and the series of actions associated with it, one challenge identified when preparing the report is the identification of a reduced risk.

7.0 EXECUTIVE HIGHLIGHTS

7.1 VICE PRESIDENT CLINICAL SERVICES & CHIEF NURSING EXECUTIVE REPORT

The report from the VP Clinical Services and Chief Nursing Executive was included in the Board package.

7.2 FOUNDATION REPORT

The Foundation report was included in the Board package.

8.0 ITEMS FOR CONSENT

8.1 BOARD MINUTES OF OCTOBER 28, 2014

Minutes from the October 28, 2014 public meeting were provided as an item for consent.

8.2 APPOINTMENT OF CHAIR OF TRI-HOSPITAL RESEARCH ETHICS BOARD

A motion recommending that Dr. Michael Coughlin be renewed as the Chair of the Tri-Hospital Research Ethics Board for a three year term effective December 1, 2014 was included as an item for consent.

MOTION:

IT WAS MOVED BY H. HOEDIONO AND SECONDED BY B. COLLINGWOOD THAT THE ITEMS FOR CONSENT BE APPROVED. CARRIED.

9.0 ITEMS FOR INFORMATION

9.1 COMMITTEE ITEMS

9.1.1 MEDICAL ADVISORY COMMITTEE MINUTES

The November 11 Medical Advisory Committee minutes were included in the package.

9.1.2 QUALITY AND PATIENT SAFETY COMMITTEE

Items for information from the Quality and Patient Safety Committee:

9.1.2.1 QPS COMMITTEE MINUTES

9.1.2.2 QPS SCORECARD

9.1.2.3 PRELIMINARY 2013/14 HSMR PUBLICLY REPORTED RESULTS

9.1.3 COMMUNITY ENGAGEMENT COMMITTEE MINUTES

Minutes from the October 7 Community Engagement Committee meeting appeared as an item for information in the Board package.

9.1.4 AUDIT COMMITTEE MINUTES

Minutes from the October 24 meeting appeared in the package.

9.1.5 RESOURCES COMMITTEE

Items for information from the Resources Committee:

9.1.5.1 Q2 FINANCIALS

9.1.5.2 RESOURCES SCORECARD

9.1.5.3 MAJOR CAPITAL PROJECTS SUMMARY

9.1.5.4 COMMON SYSTEM UPDATE

9.1.6 COMPENSATION AND EXECUTIVE RESOURCES COMMITTEE MINUTES

Minutes from the November 13 meeting of the Compensation and Executive Resources Committee appeared in the Board package.

9.2 BOARD WORK PLAN

The Board work plan was included in the package.

9.3 BOARD EDUCATION OPPORTUNITIES

A list of current Board education opportunities was included in the Board package.

9.4 DECEMBER AND JANUARY BOARD CALENDARS OF EVENTS

The calendar of events for December and January appeared in the Board package.

9.5 GRH BOARD 2014/15 MEETING SCHEDULE

The schedule of 2014/15 GRH Board meetings was included in the package.

9.6 HEALTHACHIEVE MINISTER OF HEALTH SPEECH

A copy of the speech delivered in November at the HealthAchieve meeting by the Minister of Health, Dr. Eric Hoskins, appeared in the Board package.

9.7 WWLHIN OCTOBER 30, 2014 BOARD HIGHLIGHTS

Highlights from the October 30 WWLHIN Board meeting were included in the Board package.

10.0 ADJOURNMENT

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY D. DELAMERE AND
SECONDED BY P. HENDRIKSE THAT THE PUBLIC MEETING BE ADJOURNED.
CARRIED.**

The public meeting adjourned at 4:45 p.m.

Malcolm Maxwell,
Secretary

Tracy Elop,
Chair