

**Grand River Hospital
Minutes Of A Public Meeting
Of The Board Of Directors
Held On May 23, 2017
In the Freeport Boardroom**

Present:

G. Bellew
D. Bennett
J. Deganis
D. Freeman
D. Graham
S. Hanmer
P. Hendrikse

L. Kotseff
J. Linton
M. Maxwell
P. Potts
G. Sarkaria
J. Schlegel
H. Wakeling
K. Wetteskind

Regrets:

B. Collingwood
H. Hoediono
Z. Janecki
B. Vrbanovic

Staff:

Bailey, T.
Cheal, B.
Eggleton, J.
Karjaluo, M.
Lavoie, K

Mah, T.
O'Brien, J.
Robertson, S.
Wren, D.

Guest:

None

Recording Secretary: C. Heal

1.0 Call To Order

The meeting was called to order at 4:00 p.m. by Chair, G. Bellew.

1.1 Acceptance Of Agenda

An additional item was added under Section 9.0: Items for Consent:

9.3 Declaration of Compliance for CitiCall

The agenda was accepted as amended.

MOTION:

**It was moved by J. Schlegel and seconded by K. Wetteskind that the public agenda for the May 23, 2017 Board of Directors meeting be accepted as presented.
Carried.**

M. Maxwell gave a warm introduction of Catherine Heal, the newly hired Manager of Governance and Corporate Projects. Ms. Heal brings governance experience as a former Chair of the Kitchener Downtown Community Health Centre. She is a Registered Professional Planner and a CPA, CMA, and holds an MBA.

M. Maxwell thanked Jill Eggleton for taking on the governance role in the past two months with a high level of competence and dedication.

1.2 Declaration Of Conflict Of Interest

None.

1.3 Public Meeting Highlights

1.3.1 Board Chair

The highlight of this meeting would be the review of the audited financial statements.

1.3.2 President and Chief Executive Officer

An update on the health information system would be given during the in-camera meeting.

2.0 Quality

2.1 Report on behalf of the Chair of the Quality and Patient Safety Committee

The Committee minutes, scorecard, publicly reported metrics performance report and Waterloo Wellington Local Health Integration Network (WWLHIN) dashboard appeared in the meeting package as items for information.

At the April Quality and Patient Safety Committee meeting, reports were given on the Adult Acute Programs. An important item raised at the Committee meeting in May was about a proposed administrative agreement between GRH and SMGH regarding transfers of care for surgical patients.

3.0 Resources

3.1 Report by the Chair of the Resources Committee

The Resource Committee minutes, scorecard and the March 31, 2017 Internal Financial Statements and GRH Statement of Consolidated Operations Reconciliation- External to Internal Statements were included in the meeting package as information items.

At year-end, Grand River Hospital was operating at a surplus of \$3.3 M, which included unbudgeted additional funding of \$3.0 M related to various hospital services.

With regard to the KW Pension Plan, the annual rate of investment return (total investments) in 2016 was 6.7%, compared to the benchmark of 6.6%. A re-evaluation of the KW Supplemental Pension Plan due to a specific group of employees transferring from the KW Plan to HOOPP resulted in a favourable expense of \$1.8 M. New provincial legislation affecting pension contributions, such as the solvency rate, is proposed but details are not yet known.

4.0 Audit

4.1 Report by the Chair of the Audit Committee Report

The Audit Committee met with the Auditor, KPMG on May 19, 2017. The auditor provided a clean Independent Auditors' Report. Compared to the Corporation's materiality rate of \$5.7M, the adjustments made were immaterial individually and

in their entirety. There are a few editorial changes that need to be made, such as the mislabeling of medical staff as non-medical staff. These editorial changes will not change the substance of the financial statements. The formatting of this year's financial statements has been updated to meet the Accessibility for Ontarians with Disabilities Act (AODA) standards. The audited statements supported the internal financial statements. The Audit Committee approved the financial statements at its meeting on May 19, 2017.

MOTION: It was moved by D. Graham, seconded by J. Schlegel that the Board of Directors accept the Audited Financial Statements of Grand River Hospital Corporation for the year ended March 31, 2017.

Carried.

MOTION: It was moved by D. Graham, seconded by J. Schlegel that the Board of Directors accept the Audited Financial Statements of Pension Plan for Employees of the Kitchener-Waterloo Hospital for the year ended Dec 31, 2016 as presented.

Carried.

5.0 Governance And Community Engagement

5.1 Report on Behalf of the Chair Of The Governance and Community Engagement Committee

The Committee met on April 6, 2017 and the minutes were included in the meeting package. There was no additional information to report. The recommendations from the Nominating Committee will be presented for consideration at the In-camera meeting. At the next Governance Committee meeting on June 1, the Committee will review the recommendations from the Nominating Committee.

6.0 Health Information System Renewal

6.1 Report By the Chair of the Health Information System Renewal Committee

The associated items would be dealt with during the In-camera session.

7.0 Other

None.

8.0 Executive Highlights

8.1 Board Chair Report

The Chair of the WW Hospitals Board Chair and Vice Chair Committee asked G. Bellew to take over the Chair position of the Committee immediately. G. Bellew agreed to act as the Chair of the larger group.

It is hoped that by the fall, more information would be available from the WWLHIN regarding the implementation, and thus, impacts of the Patient First Policy on the Sub-LHINs. The upcoming establishment of the WWLHIN's new Board of Directors might present an opportunity for hospitals and the LHIN Board to enhance communication about hospital operations.

L. Kotseff arrived at 4:32.

8.2 President and Chief Executive Officer Report

The President and Chief Executive Officer Report was included in the public meeting package. M. Maxwell provided the following additional highlights:

- This is the first time GRH is in compliance with Wait time for CT scans partly due to increased funding from LHIN. There might be improvements in the wait times for hip-replacements and Knee replacements in the next couple of quarters.
- Feedback from the family practice community about the new the Emergency Department Information System (EDIS), activated 3 weeks prior, has been positive.
- As described in the Briefing Note on Executive Compensation Program, a new Ontario Regulation (304/16) requires that broader public sector employers develop and make effective an executive compensation program by posting their frameworks on their own websites. Meanwhile, the Treasury Board Secretariat issued an additional requirement that hospital plans be reviewed by the Ministry of Health and Long Term Care prior to posting. There is a possibility that the Ministry review process might not be completed by the posting deadline of September 5, 2017. GRH retained the Hay Group to assist with the development of its program. This item would be discussed further during the In-camera session.
- GRH submitted an Expression of Interest to provide Peritoneal dialysis home care to patients (currently a CCAC responsibility). This discussion is on-going.
- Discussions took place about a few indicators in the WWLHIN Dashboard, including the percent of palliative care patients discharged from hospital with home support; and how might repeat visits to the emergency department for mental health conditions or substance abuse be improved. Substance abuse and mental health issues are intertwined. GRH's proximity to an urban environment adds to the demand for these services at GRH's emergency department. There is a general insufficiency of resources to address these issues and the associated determinants of health such as housing. In some cases, when indicators do not meet targets, it might be helpful for hospitals and community organizations to propose to the LHIN collaborative measures to address them.

8.3 Chief Nursing Executive Report

The Emergency Department Information System (EDIS) went live on April 25th. The introduction of the system was supported by a project team that consists of the vendor, GRH staff and nurses from Kingston General Hospital who had experience with the system. There will be challenges as we prepare to scale up implementation. Feedback from primary care staff has been very positive. Physicians are getting immediate and legible reports. This new system requires

behavioural changes which will take time. However, staff are prepared to work through the challenges as they expect the system to improve patient care. The go-live process brings the side benefit of discovering some areas of improvements.

GRH celebrated Nursing Week with a variety of activities.

The smoking room at the Freeport site, previously approved by the Board, is required by legislation to cease to exist by 2018. It will be dismantled in August, which is earlier than planned. A plan, which includes staff education, has been put in place to manage the change.

8.4 Foundation Report

The Foundation report was included in the public package.

T. Bailey encouraged members of the Board to attend the upcoming fund-raising events. Specifics of the upcoming events will be provided via an email. She also pointed out that two of the new GRH Foundation board members were featured in the Exchange Magazine.

9.0 Items for Consent

9.1 Board Minutes of March 28, 2017

Minutes from the public meeting held in March, 2017 appeared in the meeting package.

9.2 MOTION: The Governance and Community Engagement Committee recommends that the Grand River Hospital Board of Directors approve the immediate appointment of Sandra Hanmer to the Compensation and Executive Resources Committee until the annual committee reappointment in June 2017.

9.3 MOTION: The Grand River Hospital Board of Directors authorize Geoff Bellew to sign the CritiCall Declaration of Compliance.

MOTION:

It was moved by J. Deganis and seconded by H. Wakeling that the items for consent be approved,
Carried.

10.0 Items for Information

10.1 Committee Items

10.1.1 Medical Advisory Committee Minutes

Medical Advisory Committee public minutes were included in the package.

10.1.2 Quality And Patient Safety Committee

The following QPS items were included in the package:

10.1.2.1 QPS Minutes

10.1.2.2 Scorecard

10.1.2.3 WWLHIN Dashboard

10.1.3 Resources Committee Minutes

The following Resources items were included in the package:

10.1.3.1 Minutes

10.1.3.2 Scorecard

**10.1.3.3 March 31, 2017 Internal Financial Statements and GRH
Statement of Consolidated Operations Reconciliation – External to
Internal Statements**

10.1.4 Governance Committee

The following Resources items were included in the package:

10.1.4.1 Minutes

10.1.4.2 Attendance Chart

10.2 Board Work Plan

The package contained the work plan for the Board of Directors.

10.3 Board Education Opportunities

A current listing of Board education opportunities was included in the package.

10.4 June Calendar Of Board Events

The Board package contained a calendar of events for June.

10.5 GRH Board 2016/17 Meeting Schedule

The 2016/17 GRH Board meeting schedule appeared in the package.

11.0 Adjournment

There being no further business, it was moved by D. Graham and seconded by J. Deganis that the public meeting be adjourned.

Carried.

The public meeting adjourned at 5:00 p.m.

Malcolm Maxwell,
Secretary

Geoff Bellew,
Chair