

**Grand River Hospital
Minutes of a Public Meeting
of The Board of Directors
Held on February 27, 2018
Freeport Boardroom**

Present:

G. Bellew
J. Deganis
D. Freeman
D. Graham
S. Hanmer
P. Hendrikse
H. Hoediono

L. Kotseff
J. Linton
M. Maxwell
P. Potts
S. Spracklin
H. Wakeling
K. Wetteskind

Regrets:

D. Bennett
P. Chiasson
B. Collingwood
K. Galloway-Sealock
J. McMurray
J. Schlegel
B. Vrbancovic

Staff:

T. Bailey
S. Brundl
B. Cheal
C. Easton
C. Heal
M. Karjaluo

K. Lavoie
Y. Lee
T. Mah
J. Martin
J. O'Brien

Guest:

None

Recorder: C. Heal

1.0 Call To Order

The meeting was called to order at 4:10 p.m. by Chair, J Deganis.

S Spracklin joined the meeting by teleconference

1.1 Acceptance of Agenda

Motion:

It was moved by H Wakeling and seconded by P Hendrikse that the public agenda for the February 27, 2018 Board of Directors meeting be accepted.

Carried.

1.2 Declaration Of Conflict Of Interest

None.

1.3 Public Meeting Highlights

1.3.1 Board Chair

None.

1.3.2 President and Chief Executive Officer

None.

2.0 Quality

2.1 Report by the Chair of the Quality and Patient Safety Committee

Dr Ditmer presented to the QPS Committee and spoke about his work at Freeport and partnerships with University of Waterloo.

2.2 Selected Indicators and proposed Targets for 2018-19 Quality Improvement Plan

The 2018-19 Quality Improvement Plan indicators and targets were circulated. The proposed GRH FY 2018-19 proposed target for the indicator, Alternate Level of Care rate (#4), was changed from 12% to 12.5% at the QPS Committee meeting.

Motion:

It was moved by H Hoediono, and seconded by H Wakeling that 2018-19 Quality Improvement Plan indicators and targets as specified in the attached briefing note be approved with an amendment to the GRH FY 2018-19 QIP proposed target for the Alternate Level of Care rate to 12.5%.

Carried.

3.0 Resources

3.1 Report by the Chair of the Resources Committee

D Graham referred to the Pension Advisory Committee's Terms of Reference included in the items for consent. The terms were updated to bring it in line with legislative changes.

4.0 Audit

4.1 Report on behalf of the Chair of the Audit Committee Report

B Cheal reported on behalf of the Committee Chair. The appointment of KPMG as the external auditor has been extended for two more years. The internal audit plan will be brought to the Board in May.

5.0 Governance and Community Engagement

5.1 Report by the Chair Of The Governance and Community Engagement Committee

S Hanmer reported that the committee is working on a statement of principles to guide management in moving forward on the research and innovation priority set out in the Strategic Plan.

The Tri Hospital Research and Ethics Board's (THREB's) terms of reference were included among the items for consent. No change was proposed to the terms of reference.

5.2 Update on Nomination Process

None

5.3 Joint HIS Committee Terms of Reference

The Terms of Reference for the Joint HIS Committee were brought forward for approval. The document has been reviewed by SMGH's and GRH's Governance Committees and the Joint HIS Committee. They are expected to be reviewed and approved by the SMGH Board on February 28, 2018.

Motion:

It was moved by S Hanmer and seconded by L Kotseff that the Grand River Hospital Board of Directors accept the Joint Health Information System Committee Terms of Reference as presented.

Carried.

6.0 Health Information System Renewal

6.1 Report by the Chair of the Health Information System Renewal Committee

J Deganis shared that K Wetteskind has accepted the role of Chair of this committee.

7.0 Executive Committee

7.1 Report by the Chair of the Executive Committee

None

8.0 Executive Highlights

8.1 Board Chair Report

None

8.2 President and Chief Executive Officer Report

The CEO Report was included in the package. There were no other items to report.

8.2.1 Q3 Operating Plan Update

The Q3 Operating Plan Update shows the progress in the operating plan. It is expected that by year end, 85 percent the items in the operating plan will be completed, and staff will recommend carrying forward the incomplete items to next year's plan. Bed capacity is expected to continue to be a challenge. Our winter surge strategy for this year, combined with additional funding from WWLHIN has allowed us to respond with some difficulty to patient volumes. Management has communicated a request to WWLHIN to continue the additional beds through 2018/19.

8.3 Chief Nursing Executive Report

Dr Wren and J Linton met with the hospitalists participating in geographic rounding to address their concerns about this new practice, and to agree upon adjustments to the process. Since then, the practice has been progressing more smoothly and positive feedback has been received. The plan is to continue the principle of geographic rounding. The practice is expected to have a positive impact on discharge planning and more generally patient flow. An update will be provided after a longer period of implementation.

The past month has been an extremely busy period and capacity has been and will continue to be a challenge. Some elective surgeries have been cancelled and it is likely that this problem will recur through the remainder of the winter season.

GRH has been contacted for information by a number of long term care providers who intend to respond to a provincial request for proposals for additional long term care beds. Management believes that the Province will move quickly to award contracts for additional beds but that it will require two years for these beds to be designed, built and commissioned.

8.4 Foundation Report

A report was distributed.

9.0 Items for Consent

It was moved by G Bellew, and seconded by H Wakeling that the following motions be approved.

9.1 Board Minutes of January 23, 2018

That the Board of Directors accept the minutes for the public meeting held January 23, 2018 as circulated.

9.2 Terms of Reference for the Pension Advisory Committee

That the Board of Directors approve the revised Terms of Reference as set out in the attached document.

9.3 Terms of Reference of the Tri-Hospital Research Ethics Board (THREB)

That the Grand River Hospital Board of Directors approve of the Terms of Reference of the Tri-hospital Research Ethics Board (THREB) (Version January 2017)

These Motions were carried.

10.0 Items for Information

The following items for information were included in the package and received:

10.1 Committee Items

10.1.1 Medical Advisory Committee Public Minutes

10.1.2 Resources Committee

10.1.2.1 Minutes

10.1.2.2 December 31, Q3 Financial Statements

10.1.2.3 Scorecard

10.1.3 Governance Committee

10.1.3.1 Minutes

10.1.4 QPS Committee

10.1.4.1 WWLHIN Scorecard

10.1.4.2 THREB Annual Report

10.2 Calendar of Board and Board Committee Meetings

10.3 Board Education Opportunities

11.0 Adjournment

There being no further business, it was moved by D Graham and seconded by S Hanmer that the public meeting be adjourned.

Carried.

The public meeting adjourned at 4:27 p.m.

M. Maxwell,
Secretary

J. Deganis,
Chair