

Research Committee & WWREB Schedule 2025

Research proposals advance through **two mandatory stages of review and approval processes**:

- 1) **Research Committee review and approval**
- 2) **Research Ethics Board (REB) review and approval**

The first approval is an institutional administrative approval from the WRHN Research Committee (WRHN RC). Receiving the WRHN RC approval permits your application to be reviewed by the Research Ethics Board. WRHN RC approval is required before submission to the REB. If your research does not involve human subjects, REB review is not required.

If your research will be reviewed by the Waterloo Wellington Research Ethics Board (WWREB), the WRHN RC has been scheduled to align with WWREB's schedule. The WRHN RC and WWREB review occurs in consecutive months. **Please consider the following meeting dates and corresponding due dates when planning your research application schedule.**

How to read the schedule: Read across the table. Each study will follow four deadlines to receive Research Committee and REB approval.



STAGE ONE Administrative Review by WRHN Research Committee		STAGE TWO Ethics Review by the Waterloo Wellington Research Ethics Board (WWREB)	
Submission Deadline	Meeting Date	Submission Deadline	Meeting Date
December 20, 2024	January 7, 2025 9:00 to 11:00 am	January 8	February 5, 2025 12:00-2:00 pm
January 24	February 4, 2025 9:00 to 11:00 am	February 12	March 5, 2025 12:00-2:00 pm
February 21	March 4, 2025 9:00 to 11:00 am	March 11	April 2, 2025 12:00-2:00 pm

STAGE ONE Administrative Review by WRHN Research Committee		STAGE TWO Ethics Review by the Waterloo Wellington Research Ethics Board (WWREB)	
Submission Deadline	Meeting Date	Submission Deadline	Meeting Date
March 21	April 1, 2025 9:00 to 11:00 am	April 9	May 7, 2025 12:00-2:00 pm
April 25	May 6, 2025 9:00 to 11:00 am	May 14	June 4, 2025 12:00-2:00 pm
May 23	June 3, 2025 11:00 am – 1 pm	June 11	July 2, 2025
June 20	July 8, 2025* 11:00 am – 1 pm	July 16*	August 6, 2025
July 25	August 5, 2025 11:00 am – 1 pm	August 13	September 3, 2025 12:00-2:00 pm
August 22	September 2, 2025 11:00 am – 1 pm	September 10	October 1, 2025 12:00-2:00 pm
September 26	October 7, 2025 11:00 am – 1 pm	October 15*	November 5, 2025 12:00-2:00 pm
October 24	November 4, 2025 11:00 am – 1 pm	November 12	December 3, 2025 12:00-2:00 pm
November 21	December 2, 2025 11:00 am – 1 pm	December 10	January TBD, 2026 12:00-2:00 pm
<p>Research Committee Meetings are usually held on the first Tuesday of the month</p> <p>WWREB Meetings are usually held the first Wednesday of the month.</p> <p>*modified dates to accommodate meeting sequence</p>			