

**GRAND RIVER HOSPITAL  
MINUTES OF A PUBLIC MEETING  
OF THE BOARD OF DIRECTORS  
HELD ON OCTOBER 22, 2013  
IN THE FREEPORT BOARDROOM**

**PRESENT:**

Bellew, G.	Julius, L.
Bleaney, T.	Maki, P.
Collingwood, B.	Maxwell, M.
Deganis, J.	Paun, B.
Delamere, D.	Rice, K.
Elop, T.	Schlegel, J.
Freeman, D.	Sharma, A.
Hendrikse, P.	Singh, P.
Hoediono, H.	Wells, R.

**REGRETS:**

**STAFF:**

Burns, J.	Karjaluo, M.
Cheal, B.	Lillepold, A.
Hewat, N.	Rajaballey, J.

**GUEST:**

Enns, J.

**Recording Secretary:** Karen Taylor

**1.0 CALL TO ORDER**

Following the board photograph the meeting was called to order at 4:15 p.m.

**1.1 ACCEPTANCE OF AGENDA**

The agenda was accepted as circulated.

**1.2 DECLARATION OF CONFLICT OF INTEREST**

None.

**2.0 BOARD CHAIR AND CEO REPORT**

**2.1 PRESIDENT AND CHIEF EXECUTIVE OFFICER**

The board package contained the President and CEO's public report. In addition to the written report M. Maxwell advised that through the month of October there has been incremental improvement in the emergency department despite significant patient volumes. The implementation of the life and limb policy will not change practice for the most critically ill patients however some services, such as plastic surgery, may see increased demand.

**2.2 BOARD CHAIR**

T. Elop provided a verbal report, highlights of which informed of upcoming events, including the November 13 joint board education session. The topic of the education session will be Health Links and additional details will be conveyed once they are known.

An overview of discussion from the October 22 meeting of the Waterloo Hospitals Collaborative Committee (WHCC) informed that the other hospitals in Waterloo Wellington (WW) are fine with the Cambridge Memorial Hospital (CMH), St. Mary's General Hospital (SMGH) and Grand River Hospital (GRH) committee and that the transparency was appreciated. At their next meeting WHCC will review fiscal year 2014-2015 budget assumptions. As well, there was discussion about the hospitals' strategic plans and how to layer the individual planning cycles with a degree of common strategies. Areas of commonality might include the IT and Physician HR plan. It is envisaged that each hospital will have its own strategic plan with a section included on the shared scan.

T. Elop commended the members of the walking challenge and congratulated J. Enns on his excellent progress.

### **3.0 QUALITY**

#### **3.1 REPORT BY CHAIR OF THE QUALITY AND PATIENT SAFETY COMMITTEE**

Highlights from the October 9 informal meeting of the QPS committee were conveyed by G. Bellew. The committee met to discuss how QPS could be reframed to accommodate time on the agenda for strategic conversations.

### **4.0 RESOURCES**

#### **4.1 REPORT BY CHAIR OF THE RESOURCES COMMITTEE**

None.

### **5.0 GOVERNANCE**

#### **5.1 REPORT BY CHAIR OF THE GOVERNANCE COMMITTEE**

D. Freeman reported that the governance committee reviewed its work plan and is moving forward with fewer monthly meetings. Future items for discussion include the not-for-profit act changes, succession planning and review of the nominating committee terms of reference.

### **6.0 OTHER**

#### **6.1 M-SAA DECLARATION OF COMPLIANCE**

The multi-sector accountability agreement (M-SAA) details that semi-annual submission of a declaration of compliance, approved by the board by resolution, are required throughout the term of the multi-year agreement. The M-SAA is in compliance with the requirements outlined by the Waterloo Wellington Local Health Integration Network.

#### **MOTION:**

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY T. BLEANEY THAT THE GRH BOARD OF DIRECTORS AUTHORIZES TRACY ELOP TO SIGN**

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**SCHEDULE G, FORM OF COMPLIANCE DECLARATION THAT DECLARES TO THE WWLHIN BOARD AS FOLLOWS:**

**AFTER MAKING INQUIRIES OF THE APPROPRIATE OFFICERS OF THE HEALTH SERVICE PROVIDER (HSP) AND SUBJECT TO ANY EXCEPTIONS IDENTIFIED ON SCHEDULE G, TO THE BEST OF THE BOARD'S KNOWLEDGE AND BELIEF, THE HSP HAS FULFILLED ITS OBLIGATIONS UNDER THE SERVICE ACCOUNTABILITY AGREEMENT (THE M-SAA) IN EFFECT DURING THE APPLICABLE PERIOD (MAY 1 TO SEPTEMBER 30, 2013).**

**WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, THE HSP HAS COMPLIED WITH:**

- I) ARTICLE 4.8 OF THE M-SAA CONCERNING APPLICABLE PROCUREMENT PRACTICES;**
- II) THE LOCAL HEALTH SYSTEM INTEGRATION ACT, 2006; AND**
- III) THE PUBLIC SECTOR COMPENSATION RESTRAINT TO PROTECT PUBLIC SERVICES ACT, 2010.**

**CARRIED.**

**7.0 EXECUTIVE HIGHLIGHTS**

**7.1 VICE PRESIDENT CLINICAL SERVICES & CHIEF NURSING OFFICER REPORT**

The report from the VP clinical services and chief nursing officer was included in the board package.

**7.2 FOUNDATION REPORT**

The foundation report was included in the board package. The event featuring Margaret Trudeau was well received and conveyed a great mental health message.

**8.0 ITEMS FOR CONSENT**

**8.1 BOARD MINUTES OF SEPTEMBER 24, 2013**

The public minutes from September 24 meeting were included in the package.

**8.2 ADMINISTRATIVE POLICY REPEAL**

The board package contained the motion that recommended the removal of three policies (copyright standards, foundation and general purchasing) from the administrative manual.

**MOTION:**

**IT WAS MOVED BY D. FREEMAN AND SECONDED BY T. BLEANEY THAT THE ITEMS FOR CONSENT BE APPROVED.**

**CARRIED.**

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## **9.0 ITEMS FOR INFORMATION**

### **9.1 COMMITTEE ITEMS**

#### **9.1.1 MEDICAL ADVISORY COMMITTEE MINUTES**

The October 8, 2013 public minutes of the medical advisory committee were included in the board package.

#### **9.1.2 WATERLOO HOSPITALS COLLABORATIVE COMMITTEE MINUTES**

The WHCC minutes from September 24 were included in the package.

### **9.2 BOARD WORK PLAN**

The Board work plan was included in the board package.

### **9.3 BOARD EDUCATION OPPORTUNITIES**

A list of Board education opportunities was included in the board package. Board members were encouraged to review the list and to contact K. Taylor for assistance with registration.

### **9.4 NOVEMBER BOARD CALENDARS OF EVENTS**

The November calendar of events appeared in the board package.

### **9.5 GRH BOARD 2013/2014 MEETING SCHEDULE**

The schedule of 2013/2014 GRH Board meetings was included in the board package.

### **9.6 WWLHIN ITEMS**

#### **9.6.1 WWLHIN BOARD MEETING SCHEDULE**

The schedule of 2013/14 WWLHIN board meetings was included in the board package. Board directors are invited to attend any of the WWLHIN board meetings.

## **10.0 ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY P. MAKI AND SECONDED BY D. FREEMAN THAT THE PUBLIC MEETING BE ADJOURNED. CARRIED.**

The public meeting adjourned at 4:40 p.m.

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Malcolm Maxwell,  
Secretary

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Tracy Elop,  
Chair