

**GRAND RIVER HOSPITAL  
MINUTES OF A PUBLIC MEETING  
OF THE BOARD OF DIRECTORS  
HELD ON FEBRUARY 28, 2012  
IN THE FREEPORT BOARDROOM**

**PRESENT:**

Bellew, G.  
Bleaney, T.  
Collingwood, B.  
Delamere, D.  
Elop, T.  
Freeman, D.  
Harris, B.

Hendrikse, P.  
Maki, P.  
Maxwell, M.  
Robertson, S.  
Sharma, A.  
Uffermann, D.  
Weiler, B.

**REGRETS:**

McIlwham, K.  
Schlegel, J.  
Sellers, L.  
Singh, P.

**STAFF:**

Cavrag, K.  
Higgs, G.

Karjaluo, M.  
Mah, T.

**Recording Secretary:** Karen Taylor

**1.0 CALL TO ORDER**

D. Delamere called the meeting to order at 4:02 p.m.

**1.1 ACCEPTANCE OF AGENDA**

The agenda was approved as presented.

**1.2 DECLARATION OF CONFLICT OF INTEREST**

None.

**2.0 ITEMS FOR CONSENT**

**2.1 BOARD MINUTES OF JANUARY 24, 2012**

The minutes from the public meeting of January 24, 2012 were included in the Board package.

**2.2 NOMINATING COMMITTEE UPDATE**

A briefing note providing an update on the nomination committee was included in the Board package.

**2.3 BOARD MANUAL UPDATES**

The Board manual updates were included in the Board package. Item 2.3.3: In-Camera Board meetings was removed from the items for consent and will be discussed at the March Governance Committee meeting.

**2.4 ADMINISTRATION POLICY MANUAL UPDATES**

The proposed policies for deletion from the Administration Manual were included in the Board package.

**2.5 K-W PENSION PLAN VALUATION OF APRIL 1, 2011**

A briefing note and motion regarding the K-W pension plan valuation was included in the Board package.

**MOTION:**

**IT WAS MOVED BY D. FREEMAN AND SECONDED BY G. BELLEW THAT THE BOARD OF DIRECTORS APPROVE THE ITEMS FOR CONSENT. CARRIED.**

**3.0 BOARD EDUCATION**

None.

**4.0 QUALITY REPORT**

None.

**5.0 BOARD COMMITTEE & OTHER REPORTS**

None.

**6.0 STRATEGIC MATTERS**

**6.1 ED/ALC UPDATE**

An update on the emergency department (ED) and alternate level of care was provided in the Board package. Discussion informed that the focus of late has been on the ED wait room triage area.

**6.2 SIP&P ANNUAL REVIEW**

A review of the pension plan statement of investment policies and procedures was included in the Board package.

**MOTION:**

**IT WAS MOVED BY D. UFFELMANN AND SECONDED BY P. HENDRIKSE THAT THE BOARD OF DIRECTORS APPROVE THE CURRENT STATEMENT OF INVESTMENT POLICIES AND PROCEDURES FOR THE PENSION PLAN FOR THE EMPLOYEES OF THE KITCHENER-WATERLOO HOSPITAL AS APPROVED BY THE PENSION COMMITTEE ON FEBRUARY 9, 2012. CARRIED.**

**7.0 OPERATIONAL MATTERS**

**7.1 Q3 BOARD SCORECARD**

The Q3 Board scorecard was included in the Board package and discussion focused on the progress of several of the indicators.

## **7.2 Q3 OPERATING PLAN PROGRESS REPORT**

The Board package included the Q3 operating plan progress report. Discussion focused on progress that at Q3 is 50% or below.

It is expected that if results for March 2012 are positive, GRH will meet the target to improve ED flow through organization-wide quality improvement initiatives achieving changes relative to peer comparators. The objective to develop a medical imaging services plan for GRH including consultation with other WWLHIN hospitals regarding need has progressed but due to the other WWLHIN hospitals' agendas, this item has not been a priority for them.

The development of a facility master plan is a two-year objective. The current WWLHIN reviews of stroke and rehabilitation services will inform space requirements, especially in relation to Freeport. GRH is in discussion with the WWLHIN regarding interest in the objective to develop a multi-year strategy to meet the needs of patients with addiction mental health issues.

The progress related to the objective to improve GRH capacity to plan and assess operations in a patient based funding environment has slowed due in part to the uncertainty with the funding environment. The objective to promote a smoke free environment at GRH is progressing and at March 31 GRH will have a well-developed plan to move both sites to tobacco-free. The roll out of that plan will be phased in over 3-4 years.

The objective to increase non-Ministry of Health revenues has progressed to draft business cases. Work is being done to coordinate the price of renovations and associated capital costs.

## **7.3 Q3 FINANCIAL RESULTS**

The Q3 financial results were reviewed and it was informed that the forecast to the end of the year favourably impacts the budget variance.

## **7.4 MAJOR CAPITAL PROJECTS SUMMARY REPORT**

The major capital projects summary report was included in the Board package. At the upcoming Resources Committee meeting a topic for discussion is the variance to budget on the equipment, construction and ancillary budget items.

## **7.5 2011/2012 ANNUAL CAPITAL PURCHASE STATUS REPORT**

The 2011/2012 annual capital purchase status report was included in the Board package. As the Board engages in strategic planning one factor for consideration is how to deal with the complexity of capital requirements.

## **8.0 EXECUTIVE HIGHLIGHTS**

### **8.1 FOUNDATION**

The report from the Foundation was included in the Board package. The Chair of the Foundation will be invited to annually present to the GRH Board.

### **8.2 VICE PRESIDENT CLINICAL SERVICES AND CHIEF NURSING OFFICER**

The report from the VP Clinical Services and Chief Nursing Officer was included in the Board package.

### **8.3 CHIEF OF STAFF REPORT**

The report from the Chief of Staff was included in the package for information.

### **8.4 PRESIDENT AND CEO REPORT**

In addition to the report that appeared in the Board package the Board was informed about the presentation that GRH made to the recipient of the Healthy Workplace Award at the recent Chamber of Commerce Business Excellence Awards event.

### **8.5 BOARD CHAIR REPORT**

D. Delamere provided a verbal report and informed that meetings with the Board Directors and Non-Directors to discuss the peer and self-assessment results were proceeding. To date no response from the WWLHIN Chair has been received regarding the offer for GRH to make an ED presentation to the WWLHIN, similar to the one Dr. Sahsi made at the February Board meeting.

## **9.0 ITEMS FOR INFORMATION**

### **9.1 COMMITTEE MINUTES**

#### **9.1.1 MEDICAL ADVISORY COMMITTEE**

Medical Advisory Committee minutes of February 14, 2012 are included in the Board package for information.

#### **9.1.2 GOVERNANCE COMMITTEE**

The Governance Committee minutes of February 15, 2012 are included in the Board package for information. It was clarified that in item 2.2, reference to Board membership should read Corporation membership.

#### **9.1.3 RESOURCES COMMITTEE**

Minutes of the February 14, 2012 meeting of the Resources Committee are included in the Board package for information.

#### **9.1.4 QUALITY AND PATIENT SAFETY COMMITTEE**

The minutes of the February 9, 2012 Quality and Patient Safety Committee are included in the Board package for information.

**9.1.5 COMMUNITY ENGAGEMENT COMMITTEE**

The Community Engagement Committee minutes of February 1, 2012 are included in the Board package.

**9.1.6 EXECUTIVE COMMITTEE**

The minutes of the February 7, 2012 Executive Committee meeting are included in the Board package.

**9.2 BOARD WORK PLAN**

The Board work plan is included in the Board package for information.

**9.3 BOARD EDUCATION OPPORTUNITIES**

A list of Board education opportunities is included in the Board package.

**9.4 MARCH BOARD CALENDAR OF EVENTS**

The March calendar of Board events is included in the Board package.

**9.5 GRH BOARD 2012 MEETING SCHEDULE**

The schedule of 2012 GRH Board meetings is included in the Board package.

**9.6 WWLHIN BOARD 2012 MEETING SCHEDULE**

The schedule of 2012 WWLHIN Board meetings known to date is included in the Board package. The time of meetings of the WWLHIN Board have changed, with the public session now starting at 2:00 p.m.

**10.0 ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY T. BLEANEY AND  
SECONDED BY P. MAKI THAT THE PUBLIC MEETING BE ADJOURNED.  
CARRIED.**

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Malcolm Maxwell,  
Secretary

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D'Arcy Delamere,  
Chair