

**GRAND RIVER HOSPITAL
MINUTES OF A PUBLIC MEETING
OF THE BOARD OF DIRECTORS
HELD ON AUGUST 21, 2012
IN THE FREEPORT BOARDROOM**

PRESENT:

Bleaney, T.
Delamere, D.
Elop, T.
Harris, B.
Hendrikse, P.
Maki, P.
Maxwell, M.

McIlwham, K.
Rice, K.
Robertson, S.
Sellers, L.
Sharma, A.
Schlegel, J.
Uffelman, D.

REGRETS:

Bellew, G.
Collingwood, B.
Deganis, J.
Freeman, D.
Singh, P.

STAFF:

Berry, M.
Cavrag, K.
Cheal, G.

Karjaluo, M.
Mah, T.

Recording Secretary: Karen Taylor

1.0 CALL TO ORDER

D. Delamere called the meeting to order at 4:03 p.m.

1.1 ACCEPTANCE OF AGENDA

The agenda was approved as presented.

1.2 DECLARATION OF CONFLICT OF INTEREST

None.

2.0 BOARD CHAIR AND CEO REPORT

2.1 PRESIDENT AND CHIEF EXECUTIVE OFFICER

The report from the President and CEO was included in the Board package. Details regarding the Waterloo Wellington Local Health Integration Network's (WWLHIN) request for the area hospitals to develop an acute care services plan were conveyed. A verbal overview of the history, structure and status of the Rehabilitative Care Council was provided.

2.2 BOARD CHAIR

D. Delamere welcomed K. Rice to the Board and provided a verbal report. Meetings with the Chair of the GRH Foundation continue and efforts to build and brand marketing will occur through the Community Engagement Committee.

3.0 QUALITY

3.1 REPORT BY CHAIR OF THE QUALITY AND PATIENT SAFETY COMMITTEE

T. Elop provided a verbal update that advised the Committee has not met over the summer. At the last meeting of the Chairs of the Waterloo Wellington (WW) Quality Committees, there was talk about having an education session with NRC Picker to better understand the survey process. The opportunity to attend this session will likely be extended to members of the hospitals' Boards and quality committees.

4.0 RESOURCES

4.1 REPORT BY CHAIR OF THE RESOURCES COMMITTEE

A verbal report was provided by P. Hendrikse. The hospital's financial position is positive in relation to budget tracking. Managing the hospital's pension plans, activity relating to the capital plan, information technology and union negotiations are topics being monitored. The Committee is also looking to recruit an additional non-Director with expertise in human resources (HR) to assist with better leveraging the HR function.

4.2 FINANCIAL REPORT

The financial report for the hospital's first quarter was included in the Board package.

4.3 CAPITAL REPORT

The major capital projects summary report for the period ended June 30, 2012 was included in the Board package.

5.0 GOVERNANCE

5.1 REPORT BY CHAIR OF THE GOVERNANCE COMMITTEE

P. Maki provided a verbal report which informed that K. McIlwham has joined the Committee.

6.0 OTHER

6.1 Q1 OPERATING PLAN UPDATE

The operating plan update for the first quarter was included in the Board package. The bed management system is operational and is expected to be fully implemented in the second quarter. An update informed that the expected completion time for the objective pertaining to Clinical Connect access has been extended due to Hamilton Health Sciences inability to proceed more quickly due to demands on their resources. There was discussion about the operating plan, alignment with the scorecard and strategic themes.

6.2 Q1 BOARD SCORECARD

The Board scorecard results for the first quarter were included in the package.

7.0 EXECUTIVE HIGHLIGHTS

7.1 CHIEF OF STAFF REPORT

The Chief of Staff report was included in the Board package.

7.2 VICE PRESIDENT CLINICAL SERVICES & CHIEF NURSING OFFICER REPORT

The report from the VP Clinical Services and Chief Nursing Officer was included in the Board package.

7.3 FOUNDATION REPORT

The report from the GRH Foundation was included in the package.

8.0 ITEMS FOR CONSENT

8.1 BOARD MINUTES OF JUNE 26, 2012

The June 26, 2012 minutes were included in the Board package. The minutes will be changed to reflect that P. Hendrikse was absent.

8.2 BOARD MINUTES OF JUNE 26, 2012 SPECIAL MEETING

The minutes from the June 26, 2012 special meeting were included in the Board package. The minutes will be changed to reflect that P. Hendrikse was absent.

MOTION:

**IT WAS MOVED BY T. ELOP AND SECONDED BY T. BLEANEY THAT THE BOARD OF DIRECTORS APPROVE THE ITEMS FOR CONSENT AS AMENDED.
CARRIED.**

9.0 ITEMS FOR INFORMATION

9.1 COMMITTEE MINUTES

9.1.1 RESOURCES COMMITTEE

The Resources Scorecard was included in the Board package for information.

9.1.2 MEDICAL ADVISORY COMMITTEE MINUTES

The July 10, 2012 minutes of the Medical Advisory Committee were included in the Board package.

9.1.3 EXECUTIVE COMMITTEE MINUTES

The Executive Committee minutes of August 16, 2012 were distributed at the meeting.

**9.1.4 QUALITY AND PATIENT SAFETY COMMITTEE QUARTERLY
ED/ALC UPDATE**

The quarterly ED/ALC update and briefing note were included in the Board package for information. It is anticipated that as ED physician recruitment continues, positive tracking in the length of stay for CTAS I-III's will occur.

9.2 BOARD WORK PLAN

The Board work plan was included in the Board package for information.

9.3 BOARD EDUCATION OPPORTUNITIES

A list of Board education opportunities was included in the Board package.

9.4 SEPTEMBER BOARD CALENDAR OF EVENTS

The September Board event calendar was included in the Board package. It was noted that there will be a meeting of the Pension Committee at 7:30 a.m. on September 7.

9.5 GRH BOARD 2012 MEETING SCHEDULE

The schedule of 2012 GRH Board meetings was included in the Board package.

9.6 WWLHIN ITEMS

9.6.1 WWLHIN BOARD 2012 MEETING SCHEDULE

The schedule of 2012 WWLHIN Board meetings was included in the Board package.

10.0 ADJOURNMENT

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY D. DELAMERE AND
SECONDED BY T. ELOP THAT THE PUBLIC MEETING BE ADJOURNED.
CARRIED.**

Malcolm Maxwell,
Secretary

D'Arcy Delamere,
Chair