

**GRAND RIVER HOSPITAL
MINUTES OF A PUBLIC MEETING
OF THE BOARD OF DIRECTORS
HELD ON NOVEMBER 26, 2013
IN THE FREEPORT BOARDROOM**

PRESENT:

Bellew, G.
Bleaney, T.
Elop, T.
Freeman, D.
Hendrikse, P.
Hoediono, H.

Julius, L.
Maxwell, M.
Rice, K.
Schlegel, J.
Sharma, A.
Wells, R.

REGRETS:

Collingwood, B.
Deganis, J.
Delamere, D.
Maki, P.
Paun, B.
Singh, P.

STAFF:

Burns, J.
Cheal, B.
Hewat, N.
Higgs, G.

Karjaluo, M.
Lillepold, A.
Mah, T.
Rajaballey, J.

GUESTS:

Enns, J.
Verma, L.

Recording Secretary: Karen Taylor

1.0 CALL TO ORDER

The meeting was called to order at 4:03 p.m.

1.1 ACCEPTANCE OF AGENDA

Luvneet Verma, the Youth on Board representative from Leadership Waterloo was introduced and welcomed to the meeting. The agenda was accepted as circulated.

1.2 DECLARATION OF CONFLICT OF INTEREST

None.

2.0 BOARD CHAIR AND CEO REPORT

2.1 PRESIDENT AND CHIEF EXECUTIVE OFFICER

The board package contained the President and CEO's public report. In addition to the written report M. Maxwell provided information regarding the program councils, established in part to respond to the Waterloo Wellington Local Health Integration Network's (WWLHIN) direction regarding integrated clinical programs and expanded on the results of the NRC Picker patient survey results. The survey is mandated by the province and information from the eight dimensions the survey covers is reflected in the program scorecards.

2.2 BOARD CHAIR

On behalf of the board of directors, T. Elop acknowledged the insight and dedication of Lynne Julius, interim vice president of clinical programs and chief nursing executive. An overview of the recent Grand River Hospital Walking

Challenge was provided and Diane Freeman and John Enns were recognized for their contribution. At the recent meeting of the Waterloo Wellington Collaborative Council the WWLHIN Board Chair spoke about dashboards, reporting to the Ministry and offered assistance to governors. During that meeting there was a discussion regarding governance accountabilities and ties with collaborative governance. A copy of the presentation delivered at that meeting by the WWLHIN will be distributed to the board of directors.

The November 13 joint board education session on Health Links was well attended and well received. A copy of the notes from the session and presentations were distributed following the session. The dates of the January board strategic retreat have been confirmed for the evenings of January 15 and 16 and pre-reading material will be distributed prior to the retreat.

Board members were invited to attend future meetings of the WWLHIN board. A schedule of 2014 meeting will be circulated for consideration.

3.0 QUALITY

3.1 REPORT BY CHAIR OF THE QUALITY AND PATIENT SAFETY COMMITTEE

Highlights from the November 13 meeting of the QPS committee were conveyed by G. Bellew. The minutes from the meeting detailed highlights from the discussions and appeared in the information section of the board meeting package.

4.0 RESOURCES

4.1 REPORT BY CHAIR OF THE RESOURCES COMMITTEE

P. Hendrikse provided an overview of the November 12 meeting of the resources committee and advised that a detailed report on the common system platform would be presented from Gary Higgs to the committee in January.

4.1.1 COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION

In order to meet the requirements from the WWLHIN under the Local Health System Integration Act board approval is required to approve the three year 2014-2017 community accountability planning submission (CAPS). The submission deals with community mental health programs.

MOTION:

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY D. FREEMAN THAT THE GRH BOARD OF DIRECTORS APPROVE THE 2014/15 TO 2016/17 COMMUNITY ACCOUNTABILITY PLANNING (CAPS) SUBMISSION AND DELEGATE AUTHORITY TO MANAGEMENT TO ELECTRONICALLY FILE THE DOCUMENT WITH THE WATERLOO WELLINGTON LHIN.
CARRIED.**

4.1.2 PENSION COMMITTEE UPDATE

An update on the work of the pension committee was presented by T.

Bleaney. Work continues on the potential merger of the KW Pension Plan with HOOPP though the mechanics of getting provincial approval is slow.

5.0 GOVERNANCE AND OTHER COMMITTEES

5.1 REPORT BY CHAIR OF THE GOVERNANCE COMMITTEE

None.

5.2 COMMUNITY ENGAGEMENT COMMITTEE

In response to a question regarding the status of the director of marketing position it was informed that a verbal offer has been extended. The board is interested on a broader level to understand the fit with this new position and community engagement responsibilities.

5.3 AUDIT COMMITTEE

At the last meeting of the audit committee there was a discussion about revenues and auditing those revenues. At the January committee meeting the methodology proposed to audit the revenues will be explored.

6.0 OTHER

6.1 Q2 OPERATING PLAN REPORT

The Q2 operating plan report was reviewed with particular emphasis to areas that were off track. Variance explanations were cited in the report, a copy of which was provided in the board package.

6.2 GENERATIVE DISCUSSION – COLLABORATIVE GOVERNANCE

The board engaged in a generative discussion of two items which were contained in the board package: The Promise and Challenge of Collaborative Governance article by J. Rice and Designing and Aligning Collaborative Governance Strategies, Structures, Cultures and Skills blog by T. Ball.

Part of the discussion focused on the board's accountability in instances where GRH is a sponsor organization and as a lead agency develops practice and frames care. M. Maxwell provided an overview of work being done by the Waterloo Wellington Hospitals and CCAC CEO Network to frame a structure for integrated programs.

7.0 EXECUTIVE HIGHLIGHTS

7.1 VICE PRESIDENT CLINICAL SERVICES & CHIEF NURSING OFFICER REPORT

The report from the VP clinical services and chief nursing officer was included in the board package.

7.2 FOUNDATION REPORT

The foundation report was included in the board package. A report on the results of the Grand Experience will be provided in the Foundation's January report.

8.0 ITEMS FOR CONSENT

8.1 BOARD MINUTES OF OCTOBER 22, 2013

The public minutes from the October 22, 2013 meeting were included in the package.

8.2 HSMR 2012/2013 PUBLICLY REPORTED RESULTS REPORT

The board package contained a briefing note detailing the results of the 2012/2013 hospital standardized mortality ratio.

MOTION:

**IT WAS MOVED BY T. BLEANEY AND SECONDED BY G. BELLEW THAT THE ITEMS FOR CONSENT BE APPROVED.
CARRIED.**

9.0 ITEMS FOR INFORMATION

9.1 COMMITTEE ITEMS

9.1.1 MEDICAL ADVISORY COMMITTEE MINUTES

The November 12, 2013 public minutes of the medical advisory committee were included in the board package.

9.1.2 WATERLOO HOSPITALS COLLABORATIVE COMMITTEE

9.1.2.1 MINUTES

The WHCC minutes from the October 22 meeting were included in the package.

9.1.2.2 NOTES FROM THE JOINT BOARD EDUCATION SESSION

The board package contained notes from the November 13 session.

9.1.3 GOVERNANCE COMMITTEE

9.1.3.1 MINUTES

The minutes from the October 16 meeting of the governance committee were contained in the package.

9.1.3.2 BOARD ATTENDANCE REPORT

The package contained the board attendance report as of November 15.

9.1.4 COMMUNITY ENGAGEMENT COMMITTEE

9.1.4.1 MINUTES

The October 31, 2013 minutes appeared in the package.

9.1.5 AUDIT COMMITTEE

Minutes from the November 7, 2013 meeting were included in the board package.

9.1.6 RESOURCES COMMITTEE

9.1.6.1 MINUTES

The November 12 minutes appeared in the board package.

9.1.6.2 SCORECARD

The September 2012 to September 2013 scorecard was included in the board package.

9.1.6.3 FINANCIAL REPORT

The financial results to September 30 appeared in the package.

9.1.6.4 MAJOR CAPITAL PROJECTS SUMMARY REPORT

The major capital projects summary report for the period ending September 30 was included in the board package.

9.1.7 QUALITY AND PATIENT SAFETY COMMITTEE

9.1.7.1 MINUTES

The minutes from the September and November 2013 meetings were included.

9.1.7.2 SCORECARD

The scorecard for the period August 2012 to 2013 was included.

9.1.8 COMPENSATION AND EXECUTIVE RESOURCES COMMITTEE MINUTES

The minutes from the November 15, 2013 meeting were included in the package.

9.2 BOARD WORK PLAN

The Board work plan was included in the board package.

9.3 BOARD EDUCATION OPPORTUNITIES

A list of Board education opportunities was included in the board package. Board members were encouraged to review the list and to contact K. Taylor for assistance with registration.

9.4 DECEMBER AND JANUARY BOARD CALENDARS OF EVENTS

The calendars of events appeared in the board package.

9.5 GRH BOARD 2013/2014 MEETING SCHEDULE

The schedule of 2013/2014 GRH Board meetings was included in the board package.

9.6 WWLHIN ITEMS

9.6.1 WWLHIN BOARD MEETING SCHEDULE

The schedule of 2013/14 WWLHIN board meetings was included in the board package. Board directors are invited to attend any of the WWLHIN board meetings.

9.6.2 WWLHIN BOARD MEETING MATERIAL

A copy of the Health System Transformation Provincial and Local Action Plan slide deck and minutes from the September 24 WWLHIN public meeting were included in the board package.

10.0 ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY T. BLEANEY THAT THE PUBLIC MEETING BE ADJOURNED. CARRIED.

The public meeting adjourned at 6:00 p.m.

Malcolm Maxwell,
Secretary

Tracy Elop,
Chair