

**GRAND RIVER HOSPITAL
MINUTES OF A PUBLIC MEETING
OF THE BOARD OF DIRECTORS
HELD ON APRIL 26, 2016
IN THE FREEPORT BOARDROOM**

PRESENT:

Bellew, G.
Collingwood, B.
Deganis, J.
Freeman, D.
Graham, D.
Hendrikse, P.
Hoediono, H.

Janecki, Z.
Maki, P.
Maxwell, M.
Olson, K.
Potts, P.
Wakeling, H.

REGRETS:

Elop, T.
Rice, K.
Sarkaria, G.
Schlegel, J.
Vrbanovic, B.
Wells, R.

STAFF:

Bailey, T.
Cheal, B.
Higgs, G.
Karjaluocto, M.

Lillepold, A.
Linton, J.
Mah, T.
Wren, D.

GUEST:

Boadi, J.

Recording Secretary: K. Taylor

1.0 CALL TO ORDER

The meeting was called to order at 4:03 p.m. by Chair, G. Bellew.

1.1 ACCEPTANCE OF AGENDA

The agenda was accepted as circulated in the meeting package.

MOTION:

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY P. MAKI THAT THE PUBLIC AGENDA FOR THE APRIL 26, 2016 BOARD OF DIRECTORS MEETING BE ACCEPTED AS PRESENTED.
CARRIED.**

1.2 DECLARATION OF CONFLICT OF INTEREST

None.

1.3 PUBLIC MEETING HIGHLIGHTS

1.3.1 BOARD CHAIR

The Board Chair passed along the Board's best wishes to A. Lillepold as she approaches her retirement.

1.3.2 PRESIDENT AND CHIEF EXECUTIVE OFFICER

The report from the President and CEO appeared in the public Board package.

2.0 QUALITY

2.1 REPORT BY THE CHAIR OF THE QUALITY AND PATIENT SAFETY COMMITTEE

Highlights from the April meeting of the Quality and Patient Safety Committee (QPS) pertained to the patient story, update on the integrated program council, results of the physician engagement survey and presentations by the adult acute cluster (Emergency Department, Critical Care, Surgery and Medicine). At a future meeting of the QPS Committee, management will provide details regarding the various ways in which alternate level of care is reported among GRH, Cancer Care Ontario, the Waterloo Wellington Local Health Integration Network (WWLHIN) and the Ministry of Health and Long Term Care (MOHLTC).

3.0 RESOURCES

3.1 REPORT BY CHAIR OF THE RESOURCES COMMITTEE

There was no report as the Resources Committee did not meet in April.

4.0 AUDIT

4.1 AUDIT COMMITTEE REPORT

P. Hendrikse advised that the report from the April 7 meeting of the Audit Committee would be reported in-camera.

5.0 GOVERNANCE AND COMMUNITY ENGAGEMENT

5.1 REPORT BY CHAIR OF THE GOVERNANCE AND COMMUNITY ENGAGEMENT COMMITTEE

H. Hoediono, Chair of the Governance and Community Engagement Committee (GCEC) reported on the April 5 meeting and reminded Committee Chairs to review their Terms of Reference at their upcoming meetings and to report back to GCEC. Preliminary plans for upcoming Board education sessions advised of two future events; one being the September Community event that will focus on elder care and the other being a joint event coordinated by the St. Joseph's Health System in Hamilton with invitations to Waterloo Wellington Hospital Boards.

The senior leadership team was thanked for their response to the legislative review. Highlights from the April 1 meeting of the Joint Brand and Community Engagement Working Group informed that much of the community engagement work recently undertaken pertains to the hospital clinical information system.

6.0 OTHER

6.1 GENERATIVE DISCUSSION: FOLLOW-UP FROM THE MARCH 7 BOARD EDUCATION SESSION – THE FUTURE OF HEALTH CARE IN ONTARIO

Reflecting on the March Board education session facilitated by Dr. Michael Sherar, the Board engaged in a generative discussion regarding the future of

health care in Ontario. H. Hoediono, Chair of GCEC, solicited feedback from the Board and highlights of the generative discussion appear below.

How to make the public more aware of Board duties, accomplishments and some of the work of the Board?

- It was proposed that the Board should not self-promote its accomplishments but rather suggested that what the Board is doing to advance healthcare in the region is the newsworthy item.
- The use of social media has increased awareness.
- It is not possible to dictate to the press what will be reported.
- It was proposed that a message from the Board Chair to the public once or twice a year could relay information regarding Board activities.
- Following on the procedure used by the Sarasota Memorial Health Care System in the U.S., it was suggested that GRH could use print media to report on the Board meeting agendas, with a brief note explaining each agenda topic.
- GRH has focused inwardly on improving the provision of care and while there has been progress for the organization, it is recognized to a greater extent by leaders in other healthcare domains rather than the members of the public.
- Prior to reaching out to the public it was suggested that the Board determine the intent to do so. If the intention is to improve the understanding of hospital work then targeted messages could be developed which would focus on those areas.

Mechanisms to keep the Board and its members aware of important community trends.

- There was agreement regarding concern about promoting awareness of the GRH Board versus the work of the hospital.
- It was proposed that a two way conversation could occur in which information could be relayed to the public and public feedback and community trends used to inform the hospital.
- It was felt that the Board was aware of community trends and that there was an opportunity to further engage community stakeholders.

How to respond in a timely manner to a call for action?

- One method to respond in a timely manner proposed GRH Board member representation at WWLHIN Board meetings and regular meetings/luncheons between the GRH Board Chair and the WWLHIN Board Chair.
- The challenges of being able to respond to a call for action were discussed, particularly in light of Dr. M. Sherar's comments about palliative care, the role of the WWLHIN and the role of health care providers.
- It was proposed that for items impacting GRH that the CEO inform the Board if there is a role for the Board to play; for example, to advocate more, to profile GRH, and through leadership.
- It will be important for the Board to understand which direction the government is settling on with change in the system.

How to work with the WWLHIN?

- At a meeting of the WW Chairs and Vice Chairs, the WWLHIN Board Chair mentioned that the WWLHIN will be part of a larger enterprise, closer to the MOHLTC, working to drive the provincial health care agenda.
- It is anticipated that with the CCACs aligning more closely with the LHINs that the culture and leadership of those organizations will change and until that evolution occurs, it will be hard for Ontario hospitals to know what will be the best strategy to work with the evolving entity.
- The engagement of primary care physicians in the health system has been mentioned as a “Patients First” priority by the government and it is not yet known what mandate will be given to the LHINs and how the community will respond. Until that configuration is in place the hospitals will not know how to respond.

At their June meeting the members of GCEC will consider how threads from the generative discussion can be woven into the September community meeting. Consideration will be given to the GRH Board inviting the WWLHIN Board to meet once a year.

As the government’s plans for transforming health care become known the Board will be informed by reports from GCEC, QPS and Resources.

Action Item: An agenda item at the June meeting of GCEC will explore community engagement in pertinent future activities.

7.0 EXECUTIVE HIGHLIGHTS

7.1 BOARD CHAIR REPORT

The report from the Chair reported on upcoming events including: the annual award of excellence lunch; the May 6 meeting of the Waterloo Hospitals Collaborative Committee at which the interim report from the consultants undertaking the clinical governance review will be tabled; and, the May 5 joint meeting of the GRH, Cambridge Memorial Hospital and St. Mary’s General Hospital Foundation and Board Chairs and CEOs to explore what a campaign might look like to fundraise for the hospital information system.

7.2 PRESIDENT AND CHIEF EXECUTIVE OFFICER REPORT

The report from the President and CEO was included in the Board package and GRH’s success with blood, organ and tissue donations was cited. M. Karjaluoto was commended for his role in building and supporting GRH’s role with Canadian Blood Services.

7.3 CHIEF NURSING EXECUTIVE REPORT

The report from the Chief Nursing Executive appeared in the package and questions regarding Emergency Department wait times were addressed.

7.4 FOUNDATION REPORT

The Foundation report was included in the Board package and GRH Board members were reminded of the upcoming Walking Challenge and friendly competition with the GRH Foundation Board members. GRH Board members were invited to support the GRH Foundation events with their attendance.

8.0 ITEMS FOR CONSENT

The items for consent included:

8.1 PUBLIC BOARD MINUTES FROM MARCH 22, 2016

8.2 MOTION: BOARD MANUAL UPDATES

8.2.1 ANNUAL BOARD AND BOARD COMMITTEE WORK PLANS

8.2.2 MEETING ATTENDANCE POLICY

8.2.3 POSITION DESCRIPTION FOR THE BOARD CHAIR

8.2.4 POSITION DESCRIPTION FOR THE BOARD VICE-CHAIR

MOTION:

IT WAS MOVED BY H. HOEDIONO AND SECONDED BY P. HENDRIKSE THAT THE ITEMS FOR CONSENT BE APPROVED. CARRIED.

9.0 ITEMS FOR INFORMATION

9.1 COMMITTEE ITEMS

9.1.1 MEDICAL ADVISORY COMMITTEE MINUTES

The Medical Advisory Committee March public minutes were included in the package.

9.1.2 QUALITY AND PATIENT SAFETY COMMITTEE

Included in the package:

9.1.2.1 MINUTES

9.1.2.2 SCORECARD

9.1.2.3 WWLHIN SCORECARD

9.1.2.4 INTEGRATED PROGRAM COUNCIL UPDATE

9.1.3 GOVERNANCE AND COMMUNITY ENGAGEMENT COMMITTEE

The following items were included in the package:

9.1.3.1 MINUTES

9.1.3.2 JOINT BRAND AND COMMUNITY ENGAGEMENT WORKING GROUP MINUTES

9.1.3.3 LEGISLATIVE COMPLIANCE REPORT

9.1.3.4 ATTENDANCE REPORT

9.1.3.5 UPDATE ON COMMUNITY AND EXTERNAL HEALTH CARE ENVIRONMENT

9.2 BOARD WORK PLAN

The package contained the work plan for the Board of Directors.

9.3 BOARD EDUCATION OPPORTUNITIES

A listing of Board education opportunities was included in the package.

9.4 MAY CALENDARS OF BOARD EVENTS

The calendar of Board and Board Committee events for May, 2016 appeared in the Board package.

9.5 GRH BOARD 2015/16 MEETING SCHEDULE

The schedule of 2015/16 Board meetings was included in the package.

9.6 WWLHIN ITEMS

9.6.1 HEALTH SERVICE PROVIDER ACCOUNTABILITY AGREEMENTS

A briefing note from the March WWLHIN Board meeting that explained the various health service provider accountability agreements was included as an item for information.

10.0 ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY Z. JANECKI AND H. HOEDIONO THAT THE PUBLIC MEETING BE ADJOURNED. CARRIED.

The public meeting adjourned at 5:30 p.m.

Malcolm Maxwell,
Secretary

Geoff Bellew,
Chair