

**GRAND RIVER HOSPITAL  
MINUTES OF A PUBLIC MEETING  
OF THE BOARD OF DIRECTORS  
HELD ON MAY 24, 2016  
IN THE FREEPORT BOARDROOM**

**PRESENT:**

Bellew, G.  
Collingwood, B.  
Deganis, J.  
Freeman, D.  
Graham, D.  
Hendrikse, P.

Maxwell, M.  
Sarkaria, G.  
Schlegel, J.  
Wakeling, H.  
Wells, R.

**REGRETS:**

Elop, T.  
Hoediono, H.  
Janecki, Z.  
Maki, P.  
Olson, K.  
Potts, P.  
Rice, K.  
Vrbanovic, B.

**STAFF:**

Cheal, B.  
Karjaluoto, M.  
Linton, J.

Mah, T.  
O'Brien, J.  
Wren, D.

**GUEST:**

Boadi, J.

**Recording Secretary:** K. Taylor

**1.0 CALL TO ORDER**

The meeting was called to order at 4:07 p.m. by Chair, G. Bellew

**1.1 ACCEPTANCE OF AGENDA**

The agenda was accepted as circulated in the meeting package.

**MOTION:**

**IT WAS MOVED BY B. COLLINGWOOD AND SECONDED BY J. DEGANIS THAT THE PUBLIC AGENDA FOR THE MAY 24, 2016 BOARD OF DIRECTORS MEETING BE ACCEPTED AS PRESENTED. CARRIED.**

**1.2 DECLARATION OF CONFLICT OF INTEREST**

None.

**1.3 PUBLIC MEETING HIGHLIGHTS**

**1.3.1 BOARD CHAIR**

During the highlights of the public meeting J. O'Brien was welcomed and introduced to the Board Directors.

**1.3.2 PRESIDENT AND CHIEF EXECUTIVE OFFICER**

The Board was informed that over the past three weeks, Grand River Hospital (GRH) has seen improvements in the Emergency Department left without being seen rate, and the wait times for CTAS IV and V patients.

## **2.0 QUALITY**

### **2.1 REPORT BY THE CHAIR OF THE QUALITY AND PATIENT SAFETY COMMITTEE**

Highlights from the May 11 meetings of the Quality and Patient Safety Committee (QPS) informed of the patient story which identified dialysis issues for home dialysis patients wherein one barrier to use of home service is cost of hydro and water. The Board engaged in a discussion regarding approaching local government to solicit support/funds for the patient population who are not able to afford home dialysis due to significant water and hydro costs. GRH's funding for dialysis anticipates an increased number of patients receiving home dialysis and if those numbers do not increase, neither will GRH's funding.

Action Item: J. Linton will initiate a discussion with M. Maxwell and D. Freeman to explore advocating with the municipalities and utilities to obtain support for home dialysis treatment.

## **3.0 RESOURCES**

### **3.1 REPORT BY CHAIR OF THE RESOURCES COMMITTEE**

A verbal report from the May meeting of the Resources Committee was provided by Chair, P. Hendrikse with updates on key areas: financials; the status of the pension plan; operating budget update; cyber security assessment; and, the clinical information system. During the Board's discussion of cyber security it was confirmed that GRH has robust patient data information policies, practices and controls to ensure patient data is secure; however, the assessment did identify items that would enhance technological infrastructure and therefore also patient information security.

#### **3.1.1 CIS UPDATE**

A briefing note included in the public meeting package provided an update on the progress and road map for the common information system. Discussion of the topic was deferred to the in-camera meeting.

## **4.0 AUDIT**

### **4.1 AUDIT COMMITTEE REPORT**

On behalf of the Chair of the Audit Committee, P. Hendrikse provided an update following the Committee's May 20 meeting. The meeting focused on the CIS and report from the external audit on the Corporate and KW Pension Plan financial statements, which revealed no fraud or internal control weaknesses.

#### **4.1.1 AUDITED FINANCIAL STATEMENTS: CORPORATION**

##### **MOTION:**

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY H. WAKELING THAT THE BOARD OF DIRECTORS ACCEPTS THE AUDITED FINANCIAL STATEMENTS OF GRAND RIVER HOSPITAL CORPORATION FOR THE YEAR ENDED MARCH 31, 2016.**

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**CARRIED.**

**4.1.2 AUDITED FINANCIAL STATEMENTS: KW PENSION PLAN**

**MOTION:**

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY J. DEGANIS THAT THE BOARD OF DIRECTORS ACCEPTS THE AUDITED FINANCIAL STATEMENTS OF PENSION PLAN FOR EMPLOYEES OF THE KITCHENER-WATERLOO HOSPITAL FOR THE YEAR ENDED DECEMBER 31, 2015 AS PRESENTED.**

**CARRIED.**

**5.0 GOVERNANCE AND COMMUNITY ENGAGEMENT**

**5.1 REPORT BY CHAIR OF THE GOVERNANCE AND COMMUNITY ENGAGEMENT COMMITTEE**

On behalf of the Chair of the Governance and Community Engagement Committee, D. Freeman advised that the Committee did not meet in May and extended an invitation for any Director to attend the June 7 meeting.

**6.0 OTHER**

Nothing to report.

**7.0 EXECUTIVE HIGHLIGHTS**

**7.1 BOARD CHAIR REPORT**

The Chair reported on: the walking challenge results with congratulations to H. Wakeling for her inspirational support to the team; the proposed Board work plan for 2016-2017 which would see fewer meetings of the Board; and, the presentation made by G. Black, KPMG, which was made at the meeting of the Waterloo Wellington (WW) Hospital Chairs and Vice Chairs.

At the recent meeting of the WW Hospital Chairs and Vice Chairs the group discussed their mandate and considered their future to ensure there was an integrated voice into the Waterloo Wellington Local Health Integration Network (WWLHIN).

**7.2 PRESIDENT AND CHIEF EXECUTIVE OFFICER REPORT**

In addition to the report from the President and CEO which was included in the Board package, M. Maxwell provided an update from the May 16 regional OHA session he participated in. At the OHA session Dr. Bob Bell spoke at a high level of anticipated change in the healthcare system to accommodate the Minister of Health's recommendations in the *Patients First* proposal. Changes to the healthcare system will focus mainly on primary care, the LHINs and community care access centres with hospitals not being central players in the change.

**7.3 CHIEF NURSING EXECUTIVE REPORT**

The report from the Chief Nursing Executive appeared in the package and J.

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Linton responded to questions on behalf of K. Olson. Highlights included the recent nursing week celebrations; pharmacy automation; the team award of excellence awarded to the oncology clinical nurses; and, the real time patient experience results obtained by the oncology outpatient clinic using kiosk submission of survey responses.

#### **7.4 FOUNDATION REPORT**

Discussion of the Foundation report was deferred.

### **8.0 ITEM FOR CONSENT**

The item for consent included:

#### **8.1 PUBLIC BOARD MINUTES FROM APRIL 26, 2016**

##### **MOTION:**

**IT WAS MOVED BY B. COLLINGWOOD AND SECONDED BY D. FREEMAN THAT THE ITEM FOR CONSENT BE APPROVED. CARRIED.**

### **9.0 ITEMS FOR INFORMATION**

#### **9.1 COMMITTEE ITEMS**

##### **9.1.1 MEDICAL ADVISORY COMMITTEE MINUTES**

The Medical Advisory Committee May public minutes were included in the package.

##### **9.1.2 QUALITY AND PATIENT SAFETY COMMITTEE**

Included in the package:

###### **9.1.3.1 MINUTES**

###### **9.1.3.2 SCORECARD**

###### **9.1.3.3 WWLHIN SCORECARD**

###### **9.1.3.4 FALLS REPORT**

##### **9.1.3 RESOURCES COMMITTEE**

Included as an item for information from the Resources Committee:

###### **9.1.3.1 MINUTES**

###### **9.1.3.2 SCORECARD**

###### **9.1.3.3 FINANCIALS**

#### **9.2 BOARD WORK PLAN**

The package contained the work plan for the Board of Directors.

#### **9.3 BOARD EDUCATION OPPORTUNITIES**

The current listing of Board education opportunities was included in the package.

**9.4 JUNE CALENDARS OF BOARD EVENTS**

The June calendar of Board and Board Committee events appeared in the Board package.

**9.5 GRH BOARD 2015/16 MEETING SCHEDULE**

The schedule of 2015/16 Board meetings was included in the package.

**10.0 ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY D. FREEMAN AND  
SECONDED BY R. WELLS THAT THE PUBLIC MEETING BE ADJOURNED.  
CARRIED.**

The public meeting adjourned at 4:55 p.m.

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Malcolm Maxwell,  
Secretary

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Geoff Bellew,  
Chair