

**GRAND RIVER HOSPITAL
MINUTES OF A PUBLIC MEETING
OF THE BOARD OF DIRECTORS
HELD ON MARCH 25, 2014
IN THE FREEPORT BOARDROOM**

PRESENT:

Bellew, G.
Bleaney, T.
Collingwood, B.
Deganis, J.
Delamere, D.
Elop, T.
Freeman, D.
Hendrikse, P.
Hoediono, H.

Maki, P.
Maxwell, M.
Olson, K.
Paun, B.
Rice, K.
Schlegel, J.
Sharma, A.
Vrbanovic, B.

REGRETS:

Wells, R.

STAFF:

Cheal, B.	Karjaluo, M.
Higgs, G.	Lillepold, A.
Hewat, N.	Rajaballey, J.

Recording Secretary: Karen Taylor

1.0 CALL TO ORDER

The meeting was called to order at 4:05 p.m.

1.1 ACCEPTANCE OF AGENDA

The agenda was accepted as revised to include item 3.5: MOTION: Health Sector Accountability Agreement.

1.2 DECLARATION OF CONFLICT OF INTEREST

None.

2.0 BOARD CHAIR AND CEO REPORT

2.1 PRESIDENT AND CHIEF EXECUTIVE OFFICER

The report from the President and CEO appeared in the Board package. A March 25, 2014 meeting of the Fiscal Advisory Committee served to engage staff and union representatives in a discussion about the budget and the assumptions the budget was built on.

One budget assumption that remains outstanding concerns the 10 restorative care beds operated at Freeport. Conversations with the WWLHIN continue to discuss the funding of those beds.

Clara's Big Ride, saw over 900 individuals attend. The event was well received and served to increase awareness of mental health and the team that organized the event was commended for a job well done.

With regards to management of surge capacity, GRH has a strategy in place and the process includes daily calls with the WWCCAC and regular meetings regarding ALC patients and their management of care.

2.2 BOARD CHAIR

Highlights from recent sessions hosted by the WWLHIN were conveyed. On March 19 the WWLHIN held a symposium on the changing governance landscape for health care providers. A copy of the presentation from that meeting will be circulated to the Board Directors.

At the request of the WWLHIN Chair and Vice Chair, a meeting with the WW hospital governors was held on March 25. The governors were updated on the work of the Program Councils and integration activities.

Directors were reminded about the upcoming survey to solicit feedback on the Board, Board Chair and Board Committees and a response prior to April 7 was requested.

ACTION ITEM: K. Taylor to circulate a copy of the presentation from the March 19 WWLHIN symposium to the Directors.

3.0 RESOURCES

3.1 REPORT BY THE CHAIR OF THE RESOURCES COMMITTEE

The report from the Resources Chair was conveyed during the discussion about the budget, operating plan and capital plans.

3.2 2014/15 OPERATING BUDGET AND 2014/15 OPERATING PLAN

For points of discussion regarding this agenda topic refer to the in-camera minutes.

MOTION:

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY G. BELLEW THAT THE MEETING MOVE TO IN-CAMERA.
CARRIED.**

MOTION:

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY T. BLEANEY THAT THE BOARD OF DIRECTORS APPROVE THE 2014/15 OPERATING BUDGET AND OPERATING PLAN.
CARRIED.**

Board Directors B. Vrbanovic and P. Hendrikse departed the meeting.

3.3 5 YEAR CAPITAL PLAN AND APPROVAL OF 2014/15 ANNUAL CAPITAL EXPENDITURE

The capital plan information was provided in the package of Board material. The proposed 2014/15 capital plan is achievable without the use of borrowed funds.

Due to the uncertainty of funding assumptions, the approach for capital expenditures in 2014/15 is in two phases, with a plan for the second phase to be brought to the Board in the fall of 2014.

MOTION:

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY J. DEGANIS THAT THE BOARD OF DIRECTORS APPROVE IN PRINCIPLE THE REVISED ROLLING FIVE YEAR CAPITAL PLAN (VERSION 2014) AND THE EXPENDITURE APPROVAL OF \$6.3M FOR THE 2014/15 PHASE ONE CAPITAL ALLOCATION. THIS APPROVAL INCLUDES \$0.5M CAPITAL CONTINGENCY AND THE DELEGATION OF AUTHORITY TO THE CEO TO EXECUTE CAPITAL CONTINGENCY, AS NEEDED.
CARRIED.**

3.4 MULTI-SECTOR SERVICE ACCOUNTABILITY AGREEMENT

A copy of the Multi-Sector Service Accountability Agreement (M-SAA) motion was circulated to the Board members at the meeting. As per the terms of the M-SAA all community mental health programs are expected to submit a balanced budget and on-going monitoring within GRH ensures that the mental health and addictions program has met its M-SAA obligations.

MOTION:

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY D. FREEMAN THAT THE BOARD OF DIRECTORS AUTHORIZES TRACY ELOP AND MALCOLM MAXWELL TO SIGN THE M-SAA, EFFECTIVE FOR THE PERIOD APRIL 1, 2014 TO MARCH 31, 2017.
CARRIED.**

3.5 HOSPITAL SERVICES ACCOUNTABILITY AGREEMENT

On March 20, 2014 GRH received notice from the WWLHIN that proposed extending the current 2008-2014 Hospital Services Accountability Agreement (H-SAA) to September 30, 2014.

MOTION:

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY B. COLLINGWOOD THAT THE BOARD OF DIRECTORS AUTHORIZE THE CHAIR AND THE CHIEF EXECUTIVE OFFICER TO SIGN AN AMENDING AGREEMENT TO THE APRIL 1, 2008 H-SAA AGREEMENT.
CARRIED.**

4.0 QUALITY

4.1 REPORT BY CHAIR OF THE QUALITY AND PATIENT SAFETY COMMITTEE

G. Bellew conveyed highlights from the March 5 meeting of the Quality and Patient Safety Committee. The minutes from that meeting appeared in the Board package's items for information section. During the March meeting of the QPS there was a suggestion made to explore the topic of the health system funding

reform during an educational session and the Governance Committee will note this idea.

Board Director J. Deganis departed the meeting.

4.2 QUALITY IMPROVEMENT PLAN

A copy of the Quality Improvement Plan, list of indicators, and targets was provided in the Board package.

MOTION:

**IT WS MOVED BY G. BELLEW AND SECONDED BY P. MAKI THAT THE BOARD OF DIRECTORS APPROVE THE 2014/15 QUALITY IMPROVEMENT PLAN AS RECOMMENDED BY THE QUALITY AND PATIENT SAFETY COMMITTEE.
CARRIED.**

5.0 GOVERNANCE AND OTHER COMMITTEES

5.1 REPORT BY CHAIR OF THE GOVERNANCE COMMITTEE

Chair D. Freeman advised that the Governance Committee has not met, and that the next meeting would take place in June. The Nominating Committee has been struck and will meet on April 11.

5.2 COMMUNITY ENGAGEMENT COMMITTEE

No report.

5.3 AUDIT COMMITTEE

No report.

6.0 OTHER

6.1 Q3 BOARD SCORECARD

A copy of the Q3 Board scorecard was provided in the Board package. Management has undertaken a number of activities in the current year including implementation of an approach to address attendance management and sick time.

7.0 EXECUTIVE HIGHLIGHTS

7.1 VICE PRESIDENT CLINICAL SERVICES & CHIEF NURSING EXECUTIVE REPORT

The Board package included the report from the VP Clinical Services and Chief Nursing Executive. K. Olson and J. Burns were commended for their work on the medication safety plan.

7.2 FOUNDATION REPORT

The Foundation report was included in the Board package. The Foundation anticipates making an announcement in April that will advise they have exceeded their fundraising target.

8.0 ITEMS FOR CONSENT

8.1 BOARD MINUTES OF FEBRUARY 25, 2014

The public meeting minutes from the February 25, 2014 were included in the package.

8.2 PUBLICLY REPORTED INDICATORS

A slide deck detailing GRH's third quarter public reporting indicators and peer group comparison was provided in the Board package.

MOTION:

**IT WAS MOVED BY D. FREEMAN AND SECONDED BY T. BLEANEY THAT THE ITEMS FOR CONSENT BE APPROVED.
CARRIED.**

9.0 ITEMS FOR INFORMATION

9.1 COMMITTEE ITEMS

9.1.1 MEDICAL ADVISORY COMMITTEE MINUTES

The March 11, 2014 public minutes of the Medical Advisory Committee were included in the package.

9.1.2 QUALITY AND PATIENT SAFETY COMMITTEE MINUTES

The public minutes from the March 5 meeting were in the package.

9.2 BOARD WORK PLAN

The Board work plan was included in the board package.

9.3 BOARD EDUCATION OPPORTUNITIES

A current list of Board education opportunities was included in the board package.

9.4 APRIL BOARD CALENDAR OF EVENTS

The April calendar of events appeared in the board package.

9.5 GRH BOARD 2014 MEETING SCHEDULE

The schedule of 2014 GRH Board meetings was included in the board package.

9.6 WWLHIN ITEMS

9.6.1 WWLHIN BOARD MEETING SCHEDULE

The schedule of 2014 WWLHIN Board meetings was included in the

Board package. Board directors are invited to attend any of the WWLHIN Board meetings. The material for the WWLHIN Board meetings will be posted to the WWLHIN website one week prior to the meeting.

10.0 ADJOURNMENT

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY K. RICE AND
SECONDED BY D. FREEMAN THAT THE PUBLIC MEETING BE ADJOURNED.
CARRIED.**

The public meeting adjourned at 6:00 p.m.

Malcolm Maxwell,
Secretary

Tracy Elop,
Chair