

**GRAND RIVER HOSPITAL
MINUTES OF A PUBLIC MEETING
OF THE BOARD OF DIRECTORS
HELD ON OCTOBER 28, 2014
IN THE FREEPORT BOARDROOM**

PRESENT:

Bellew, G.
Bleaney, T.
Collingwood, B.
Deganis, J.
Delamere, D.
Elop, T.
Freeman, D.
Hendrikse, P.

Hoediono, H.
Maki, P.
Maxwell, M.
Olson, K.
Paun, B.
Rice, K.
Sharma, A.
Wells, R.

REGRETS:

Schlegel, J.
Vrbanovic, B.

STAFF:

Cheal, B.
Higgs, G.
Karjaluo, M.
Lillepold, A.

Linton, J.
Mah, T.
Rajaballey, J.
Wren, D.

GUEST:

Enns, J.

Recording Secretary: Karen Taylor

1.0 CALL TO ORDER

Following the photograph of the 2014-2015 members of the Board, Chair, T. Elop called the meeting to order at 4:15 p.m.

1.1 ACCEPTANCE OF AGENDA

The agenda for the October 28 public meeting was accepted as presented.

1.2 DECLARATION OF CONFLICT OF INTEREST

None.

2.0 BOARD CHAIR AND CEO REPORT

2.1 PRESIDENT AND CHIEF EXECUTIVE OFFICER

Verbal updates to the information contained in the written report from the President and CEO advised that Grand River Hospital (GRH) members of the finance team are working to reconcile details conveyed in recent funding communications.

2.2 BOARD CHAIR

A verbal report from the Chair was provided. Congratulations were extended to Kitchener Mayor-elect, B. Vrbanovic and re-elected Waterloo Councilor, D. Freeman.

Information about the GRH Board of Directors will be shared with the GRH Foundation Board and GRH Directors were encouraged to provide their updated profile information to K. Taylor. Highlights from the Foundation's October 24 Grand Experience event were conveyed and appreciation was passed along to the members from the Board who were able to attend.

Results from the 2014 GRH Walking Challenge were shared and individuals from the Board's teams were recognized for their contribution to making the event a successful one.

Board Directors were reminded of two upcoming events: the October 29 community event, the 2014 focus of which is on the stroke program; and, the November 25 flu vaccination clinic being held prior to the Board meeting in VC2 Conference Room #2.

3.0 QUALITY

3.1 REPORT BY CHAIR OF THE QUALITY AND PATIENT SAFETY COMMITTEE

An overview of the October 8 meeting of the Quality and Patient Safety (QPS) Committee was provided. A correction to the information provided in the briefing note preceding the public reported Q1 performance indicators, which appeared in the package as an item for information, noted that GRH's CT wait in days greater than the provincial performance should read "19", a change from "9".

4.0 RESOURCES

4.1 REPORT BY CHAIR OF THE RESOURCES COMMITTEE

There was no report as the Resources Committee did not meet in October.

5.0 GOVERNANCE AND OTHER COMMITTEES

5.1 REPORT BY CHAIR OF THE GOVERNANCE COMMITTEE

No report.

5.2 COMMUNITY ENGAGEMENT COMMITTEE

Minutes from the October CEC meeting will appear in the November Board package. Results from focus group meetings provided input about how they perceive GRH measures up against their ideal, extent of their awareness of programs and services offered by GRH and degree to which they were familiar with the operation of the GRH Foundation.

5.3 AUDIT COMMITTEE

During their recent meeting, the Audit Committee discussed opportunities for internal audit at GRH and the role of the Internal Auditor. It was acknowledged that the Enterprise Risk Management Assessment served the organization well and the current risk process will be continued.

6.0 OTHER

6.1 WWLHIN SCORECARD

The Waterloo Wellington health system improvement dashboard which indicated 2014/15 annual plan performance outcomes as of October 10, 2014 was discussed. The challenges that GRH faces in aligning organizational metrics with the information detailed in the WWLHIN scorecard result in large part due to the fact that the information reported in the WWLHIN scorecard is based on an annual plan agreement between the WWLHIN and the Ministry of Health and Long Term Care (MOHLTC), not an agreement between the WWLHIN and GRH. In some instances, such as in the number of patients dying at home, this metric is reported by another source and recorded in the GRH column, in this case by the WWCCAC to the WWLHIN. It is anticipated that once the results reported for GRH are verified and cleaned up that GRH's performance will start to look better.

The Board viewed a slide deck regarding MRI and CT and discussion informed about GRH's upcoming response to the WWLHIN regarding a performance improvement plan for priority 4 scans. GRH treats patients with a higher level of acuity compared with other WW hospitals and as a result of demand, GRH is in a position where the hospital will be operating beyond funded hours. Staff from the WWLHIN have been helpful in working with GRH to respond to the performance improvement plan.

Details of the WWLHIN scorecard will appear periodically in the Board package.

6.2 RELATIONSHIP WITH THE FOUNDATION BOARD

In an effort to connect the Foundation Board with the work of the Hospital Board a representative from each Board will be asked to share information at Board meetings. Profiles of the membership of both Boards will be shared and a combined social event will be planned.

7.0 EXECUTIVE HIGHLIGHTS

7.1 VICE PRESIDENT CLINICAL SERVICES & CHIEF NURSING EXECUTIVE REPORT

The report from the VP Clinical Services and Chief Nursing Executive was included in the Board package.

7.2 FOUNDATION REPORT

The Foundation report was included in the Board package.

8.0 ITEMS FOR CONSENT

8.1 BOARD MINUTES OF SEPTEMBER 23, 2014

Minutes from the September 23, 2014 public meeting were provided as an item for consent.

MOTION:
IT WAS MOVED BY T. BLEANEY AND SECONDED BY H. HOEDIONO THAT THE
ITEMS FOR CONSENT BE APPROVED.
CARRIED.

9.0 ITEMS FOR INFORMATION

9.1 COMMITTEE ITEMS

9.1.1 MEDICAL ADVISORY COMMITTEE MINUTES

The Medical Advisory Committee minutes were included in the package.

9.1.2 QUALITY AND PATIENT SAFETY COMMITTEE

Items for information from the Quality and Patient Safety Committee:

9.1.2.1 QPS COMMITTEE MINUTES

9.1.2.2 QPS SCORECARD

9.1.2.3 ED AND ALC REPORT

9.1.2.4 PUBLICLY REPORTED METRICS REPORT

9.1.2.5 QUALITY AND PATIENT SAFETY: UNDERSTANDING THE ROLE OF THE BOARD

9.1.3 COMMUNITY ENGAGEMENT COMMITTEE

Items for information from the Resources Committee included:

9.1.3.1 MARKETING REPORT

9.1.4 JOINT MARKETING AND COMMUNICATIONS WORKING GROUP MINUTES

Minutes appeared in the package.

9.2 BOARD WORK PLAN

The Board work plan was included in the package.

9.3 BOARD EDUCATION OPPORTUNITIES

A list of current Board education opportunities was included in the Board package.

9.4 NOVEMBER BOARD CALENDARS OF EVENTS

The calendar of events for November appeared in the Board package.

9.5 GRH BOARD 2014/15 MEETING SCHEDULE

The schedule of 2014/15 GRH Board meetings was included in the package.

9.6 MINISTRY OF HEALTH AND LONG TERM CARE MANDATE CORRESPONDENCE

A letter from the Minister of Health appeared in the Board package.

9.7 WWLHIN OCTOBER 1, 2014 BOARD HIGHLIGHTS

Highlights from the October 1 WWLHIN Board meeting were included in the

Board package.

10.0 ADJOURNMENT

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY B. COLLINGWOOD
AND SECONDED BY P. MAKI THAT THE PUBLIC MEETING BE ADJOURNED.
CARRIED.**

The public meeting adjourned at 6:05 p.m.

Malcolm Maxwell,
Secretary

Tracy Elop,
Chair