

**GRAND RIVER HOSPITAL
MINUTES OF A PUBLIC MEETING
OF THE BOARD OF DIRECTORS
HELD ON MAY 26, 2015
IN THE FREEPORT BOARDROOM**

PRESENT:

Bleaney, T.
Collingwood, B.
Deganis, J.
Delamere, D.
Elop, T.
Freeman, D.
Hendrikse, P.

Hoediono, H.
Janecki, Z.
Maxwell, M.
Olson, K.
Schlegel, J.
Sharma, A.
Wells, R.

REGRETS:

Aydar, B.
Bellew, G.
Maki, P.
Paun, B.
Rice, K.
Vrbanovic, B.

STAFF:

Cheal, B.
DeLenardo, C.
Hewat, N.
Higgs, G.
Karjaluo, M.

Lillepold, A.
Linton, J.
Mah, T.
Wren, D.

GUESTS:

Enns, J.

Recording Secretary: Karen Taylor

1.0 CALL TO ORDER

Chair, T. Elop called the meeting to order at 4:10 p.m.

1.1 ACCEPTANCE OF AGENDA

The public agenda was accepted as presented.

1.2 DECLARATION OF CONFLICT OF INTEREST

None.

2.0 BOARD CHAIR AND CEO REPORT

2.1 PRESIDENT AND CHIEF EXECUTIVE OFFICER

The report from the President and Chief Executive Officer was included in the Board package. In response to a question regarding the May 7 IT outage it was confirmed that the cause was due to physical aging of the boxes and wires, and was not related to any issue with McKesson software. At the June 2015 meeting of the Resources Committee, management will present a capital plan which details significant IT replacement expenditures.

2.2 BOARD CHAIR

During the verbal report from the Board Chair, attention was drawn to the notice of the June 23 notice of the Corporate meeting distributed at the meeting.

Board Directors were reminded that support for educational opportunities is available and they were encouraged to consider upcoming sessions offered by the Ontario Hospital Association's Governance Centre of Excellence.

3.0 QUALITY

3.1 QUALITY AND PATIENT SAFETY COMMITTEE REPORT

In addition to an overview of the May 13 meeting of the Quality and Patient Safety (QPS) Committee, discussion expanded on the successes which the Renal program has had in the Waterloo Wellington community and the funding challenges anticipated by the Cancer program. Currently the Renal program is ranked 4th in Ontario and the program continues to strengthen relationships and forge strong links with primary care and the community. At present the Grand River Regional Cancer program is ranked 1st in the province and pathology wait times and funding were identified as two areas of concern.

4.0 RESOURCES

4.1 REPORT BY CHAIR OF THE RESOURCES COMMITTEE

The major topic of discussion at the May meeting of the Resources Committee was the fiscal year end financial statements. For the 2015-2016 fiscal year there remain a number of significant unknowns, particularly since funding details have not been confirmed.

5.0 GOVERNANCE AND OTHER COMMITTEES

5.1 REPORT BY CHAIR OF THE GOVERNANCE COMMITTEE

The Governance Committee did not meet in May. Board members were informed of an upcoming task which the Committee will take on regarding uptake and promotion of educational sessions to Board Directors.

5.2 COMMUNITY ENGAGEMENT COMMITTEE

No report.

5.3 AUDIT COMMITTEE

During their May meeting it was informed that the Audit Committee met with representatives from KPMG to hear the results of their audit findings. Other business conducted at that meeting saw a report on the activity of the whistle blower hotline and the review and approval of year end Corporate and KW Pension Plan financial statements.

5.3.1 AUDITED FINANCIAL STATEMENTS – CORPORATE AND KW PENSION PLANS

It was confirmed that the financial statements represent the financial activities of Grand River Hospital and the KW Pension Plan.

MOTION:

**IT WAS MOVED BY P. HENDRIKSE AND SECONDED BY T. BLEANEY THAT THE BOARD OF DIRECTORS ACCEPTS THE AUDITED FINANCIAL STATEMENTS OF THE PENSION PLAN FOR THE KITCHENER-WATERLOO HOSPITAL FOR THE YEAR ENDED DECEMBER 31, 2014 AS PRESENTED.
CARRIED.**

MOTION:

**IT WAS P. HENDRIKSE AND SECONDED BY T. BLEANEY THAT THE BOARD OF DIRECTORS APPROVES AN INTER-FUND TRANSFER OF \$1.2M FROM INTERNALLY-RESTRICTED EDUCATION AND CORPORATE DEVELOPMENT NET ASSETS TO UNRESTRICTED NET ASSETS AND ACCEPTS THE AUDITED FINANCIAL STATEMENTS OF GRAND RIVER HOSPITAL CORPORATE FOR THE YEAR ENDED MARCH 31, 2015.
CARRIED.**

6.0 OTHER

Nothing to report.

7.0 EXECUTIVE HIGHLIGHTS

7.1 VICE PRESIDENT CLINICAL SERVICES & CHIEF NURSING EXECUTIVE REPORT

The report from the VP Clinical Services and Chief Nursing Executive was included in the Board package. Discussion focused on the structure and funding for the General Internal Medicine Rapid Assessment Clinic.

7.2 FOUNDATION REPORT

In addition to the Foundation report which appeared in the Board package, Board members were informed of the May 27 annual meeting of the Grand River Hospital Foundation

8.0 ITEM FOR CONSENT

8.1 BOARD MINUTES OF APRIL 28, 2015

The public minutes from the April 28, 2015 meeting were provided as an item for consent.

MOTION:

**IT WAS MOVED BY H. HOEDIONO AND SECONDED BY R. WELLS THAT THE ITEM FOR CONSENT BE APPROVED.
CARRIED.**

9.0 ITEMS FOR INFORMATION

9.1 COMMITTEE ITEMS

9.1.1 MEDICAL ADVISORY COMMITTEE MINUTES

The May 12 Medical Advisory Committee public minutes were included in the package.

9.1.2 QUALITY AND PATIENT SAFETY COMMITTEE

Items for information from the Quality and Patient Safety Committee included:

9.1.2.1 MINUTES

9.1.2.2 SCORECARD

9.1.2.3 WWLHIN SCORECARD (APRIL 13, 2015)

9.1.3 RESOURCES COMMITTEE

Items for information from the Resources Committee:

9.1.3.1 SCORECARD

9.1.3.2 Q4 FINANCIAL REPORT

9.1.3.3 SUMMARY OF MAJOR CAPITAL PROJECTS

9.2 BOARD WORK PLAN

The Board work plan was included as an item for information.

9.3 BOARD EDUCATION OPPORTUNITIES

A list of current Board education opportunities was included in the Board package.

9.4 JUNE BOARD CALENDAR OF EVENTS

The calendar of events for June 2015 appeared in the Board package.

9.5 GRH BOARD 2014/15 MEETING SCHEDULE

The schedule of 2014/15 GRH Board meetings was an item for information.

9.6 WATERLOO WELLINGTON HEALTH SYSTEM IMPROVEMENT DASHBOARD

The WW dashboard from May 12, 2015 was included in the public package.

10.0 ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY J. DEGANIS AND SECONDED BY D. FREEMAN THAT THE PUBLIC MEETING BE ADJOURNED. CARRIED.

The public meeting adjourned at 4:40 p.m.

Malcolm Maxwell,
Secretary

Tracy Elop,
Chair