

**GRAND RIVER HOSPITAL  
MINUTES OF A PUBLIC MEETING  
OF THE BOARD OF DIRECTORS  
HELD ON MAY 29, 2012  
IN THE FREEPORT BOARDROOM**

**PRESENT:**

Bellew, G.  
Bleaney, T.  
Collingwood, B.  
Delamere, D.  
Elop, T.  
Freeman, D.  
Harris, B.  
Maki, P.

Maxwell, M.  
McIlwham, K. (teleconference)  
Robertson, S.  
Sellers, L.  
Sharma, A.  
Singh, P.  
Uffermann, D.  
Weiler, B.

**REGRETS:**

Hendrikse, P.  
Schlegel, J.

**STAFF:**

Cavrag, K.  
DeLenardo, C.  
Lillepold, A.

Karjaluo, M.  
McFadyen, C.  
Moore, D.  
Rajaballey, J.

**GUEST:**

Fisk, J.

**Recording Secretary:** Karen Taylor

**1.0 CALL TO ORDER**

D. Delamere called the meeting to order at 4:05 p.m. Joan Fisk, Chair of the Waterloo Wellington Local Health Integration Network (WWHLIN) was introduced and welcomed to the meeting.

**1.1 ACCEPTANCE OF AGENDA**

The following items were moved out of the Items of Consent:

- 2.3 Audited Financial Statements - New Item 5.1
- 2.4 Audited Pension Statements - New Item 5.2
- 2.5 Motion: Appointment of Auditors – New Item 5.3

The agenda was accepted as revised.

**1.2 DECLARATION OF CONFLICT OF INTEREST**

None.

**2.0 ITEMS FOR CONSENT**

**2.1 BOARD MINUTES OF APRIL 24, 2012**

The minutes from the public meeting of April 24, 2012 were included in the Board package.

## **2.2 BOARD MANUAL POLICY UPDATES**

### **2.2.1 ACCESS TO BOARD DOCUMENTS ON THE INTRANET**

The policy pertaining to Access to Board Documents On The Intranet was included in the Board package.

### **2.2.2 NON-UNION/MANAGEMENT COMPENSATION POLICY**

The Non-Union/Management Compensation Policy was included in the Board package.

#### **MOTION:**

**IT WAS MOVED BY D. FREEMAN AND SECONDED BY T. BLEANEY THAT THE BOARD OF DIRECTORS APPROVE THE ITEMS FOR CONSENT. CARRIED.**

## **3.0 BOARD EDUCATION**

None.

## **4.0 QUALITY REPORT**

### **4.1 EFFECTIVENESS AND EFFICIENCY REPORT**

The Appropriateness of Care: Effectiveness and Efficiency Report was included in the Board package. Effectiveness and efficiency is one quadrant measured by the Quality and Patient Safety Committee.

### **4.2 ACCESS TO CARE REPORT**

The Access to Care Report was included in the Board package. Along with effectiveness and efficiency, access to care is a second quadrant measured by the Quality and Patient Safety Committee.

## **5.0 BOARD COMMITTEE & OTHER REPORTS**

### **5.1 AUDITED FINANCIAL STATEMENTS**

The audited financial statements were included in the Board package. A document that outlined three minor revisions to the financial statements was distributed at the meeting. K.McIlwham joined the meeting by teleconference to address questions pertaining to the statements.

#### **MOTION:**

**IT WAS MOVED BY K. MCILWHAM AND SECONDED BY B. COLLINGWOOD THAT THE BOARD OF DIRECTORS ACCEPTS THE AUDITED FINANCIAL STATEMENTS OF THE GRAND RIVER HOSPITAL CORPORATION FOR THE YEAR ENDED MARCH 31, 2012 AS REVISED. CARRIED.**

### **5.2 AUDITED PENSION STATEMENTS**

The audited pension statements were included in the Board package. K.McIlwham

participated in this portion of the meeting by teleconference to address questions pertaining to the statements. No issues to the statements were noted.

**MOTION:**

**IT WAS MOVED BY K. MCILWHAM AND SECONDED BY D. FREEMAN THAT THE BOARD OF DIRECTORS ACCEPTS THE AUDITED FINANCIAL STATEMENTS OF THE PENSION PLAN FOR EMPLOYEES OF THE KITCHENER-WATERLOO HOSPITAL FOR THE YEAR ENDED DECEMBER 31, 2012.**

**CARRIED.**

**5.3 APPOINTMENT OF AUDITORS**

A document outlining the recommendation of the Audit Committee regarding the appointment of auditors for the current fiscal year was included in the Board package.

**MOTION:**

**IT WAS MOVED BY K. MCILWHAM AND SECONDED BY B. HARRIS THAT THE BOARD OF DIRECTORS RECOMMENDS TO THE MEMBERS OF THE CORPORATION THAT KPMG BE REAPPOINTED AS AUDITORS FOR THE FISCAL YEAR ENDING MARCH 31, 2013 AND AUTHORIZE THE DIRECTORS TO FIX THEIR REMUNERATION.**

**CARRIED.**

Following discussion of this topic K. McIlwham concluded her participation by teleconference.

**6.0 STRATEGIC MATTERS**

**6.1 HOSPITAL COMMITMENT TO INTEGRATION**

Further to the circulation of a document entitled, "WWLHIN Hospitals – Commitment to Integration" a request was received from the Chair of the WWLHIN, asking that along with other hospitals in Waterloo Wellington, the GRH Board of Directors table a motion regarding commitment to integration. Following a poll of WW Hospital CEOs and Board Chairs, there was agreement with the intent of the motion however the wording of the WWLHIN's proposed motion was changed to focus more strongly on results and not solely on integration processes.

Following discussion of this item J. Fisk exited the meeting.

**MOTION:**

**IT WAS MOVED BY T. ELOP AND SECONDED BY B. HARRIS THAT THE BOARD OF DIRECTORS OF GRAND RIVER HOSPITAL COMMIT TO IMPROVING PATIENT EXPERIENCE AND OUTCOMES, QUALITY OF CARE, ACCESS TO CARE, VALUE FOR MONEY, AND POPULATION HEALTH WITHIN THE WATERLOO WELLINGTON HEALTH SYSTEM. WE DIRECT OUR PRESIDENT AND CEO TO PURSUE ADMINISTRATIVE AND CLINICAL INTEGRATIONS WITH OTHER SERVICE PROVIDERS AS A KEY STRATEGY**

**TO MEET THIS COMMITMENT AND TO COMMUNICATE THIS STRATEGY TO INTERNAL AND EXTERNAL STAKEHOLDERS. CARRIED.**

**ACTION ITEM: M. MAXWELL WILL REVIEW THE OPERATING PLAN TO ENSURE THAT GOALS AND OBJECTIVES FOR 2012/2013 ALIGN WITH GRH'S COMMITMENT TO INTEGRATION.**

**6.2 ED/ALC UPDATE**

An update on the emergency department (ED) and alternate level of care was accompanied by a briefing note and both documents were provided in the Board package. In future, this report, along with a covering note, will be provided on a quarterly basis as an information item for the Board. The Quality and Patient Safety Committee will continue to monitor ED/ALC results on a monthly basis.

**6.3 Q4 FINANCIAL RESULTS**

The financial results for the fourth quarter were included in the Board package. Following actuarial analysis, the projected swing associated with transition to the new Public Sector Accounting Standards did not occur and the opening value of the net future retiree benefits is close to the year end value.

**6.4 CAPITAL PROJECTS REPORT**

The Board package contained the Capital Projects Summary and Status Report.

**6.5 Q4 CAPITAL REPORT**

The capital report for the period ending March 31, 2012 was included in the Board package.

**7.0 OPERATIONAL MATTERS**

**7.1 Q4 BOARD SCORECARD**

The fourth quarter Board Scorecard results were included in the Board package.

**7.2 Q4 OPERATING PLAN RESULTS**

The final progress report detailing the 2011/2012 Operating Plan results was included in the Board package. Explanations were provided for the objectives that had not reached completion at March 31, 2012.

The Board discussed the way in which progress against the objectives should be measured. As well, there is a need for clarity on what is being measured. At the time of the report on the first quarter operating plan results, the Board will discuss the key items to focus on so as to identify the levers that drive GRH.

**ACTION ITEM: THE BOARD WORK PLAN WILL BE REVISED TO INCLUDE A TASK FOR THE BOARD TO DETERMINE KEY**

**OPERATING PLAN OBJECTIVES TO FOCUS ON IN MORE  
DETAIL AT A TIME THAT COINCIDES WITH THE  
SUBMISSION OF THE Q1 OPERATING PLAN RESULTS.**

**8.0 EXECUTIVE HIGHLIGHTS**

**8.1 FOUNDATION**

The report from the Foundation was included in the Board package.

**8.2 VICE PRESIDENT CLINICAL SERVICES AND CHIEF NURSING OFFICER**

The report from the VP Clinical Services and Chief Nursing Officer was included in the Board package.

**8.3 CHIEF OF STAFF REPORT**

The report from the Chief of Staff was included in the package for information.

**8.4 PRESIDENT AND CEO REPORT**

In addition to the report that appeared in the Board package, the Board was informed that receipt of an updated funding number was anticipated from the WWLHIN within the next 48 hours. Substantial changes to the funding mechanism have occurred.

It was also reported that the stroke and rehabilitation project is underway. GRH will play a key role with stroke and as the clinical entity is fully implemented, an additional 300 patients a year are expected.

**8.5 BOARD CHAIR REPORT**

The Board was informed that Barry Cheal's mother had passed away in Kelowna B.C. following a lengthy illness. Condolences on behalf of the Board were passed along to Barry and his family from the Board Chair and Vice Chair.

**9.0 ITEMS FOR INFORMATION**

**9.1 COMMITTEE MINUTES**

**9.1.1 MEDICAL ADVISORY COMMITTEE**

Medical Advisory Committee minutes of May 8, 2012 were included in the Board package for information.

**9.1.2 RESOURCES COMMITTEE**

The Resources Committee minutes of May 8, 2012 were included in the Board package for information.

**9.1.3 COMMUNITY ENGAGEMENT COMMITTEE**

Minutes of the April 4, 2012 and May 2, 2012 meetings of the Community Engagement Committee were included in the Board package for information.

**9.1.4 GOVERNANCE COMMITTEE**

The minutes of the May 9, 2012 Governance Committee meeting and the Board attendance report were included in the Board package.

**9.1.5 QUALITY AND PATIENT SAFETY COMMITTEE**

The May 9, 2012 minutes of the Quality and Patient Safety Committee were included in the Board package.

**9.1.6 COMPENSATION AND EXECUTIVE RESOURCES COMMITTEE**

Minutes of the April 19, 2012 meeting of the Compensation and Executive Resources Committee were included in the Board package.

**9.2 BOARD WORK PLAN**

The Board work plan was included in the Board package for information.

**9.3 BOARD EDUCATION OPPORTUNITIES**

A list of Board education opportunities was included in the Board package.

**9.4 JUNE BOARD CALENDAR OF EVENTS**

The June calendar of Board events appears in the Board package.

**9.5 GRH BOARD 2012 MEETING SCHEDULE**

The schedule of 2012 GRH Board meetings is included in the Board package.

**9.6 WWLHIN**

**9.6.1 WWLHIN BOARD 2012 MEETING SCHEDULE**

The schedule of 2012 WWLHIN Board meetings was included in the Board package.

**9.6.2 WWLHIN PERFORMANCE DASHBOARD UPDATE**

The WWLHIN performance dashboard for March 2012 was included in the Board package.

**10.0 ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY D. FREEMAN AND  
SECONDED BY B. COLLIGNWOOD THAT THE PUBLIC MEETING BE ADJOURNED.  
CARRIED.**

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Malcolm Maxwell,  
Secretary

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D'Arcy Delamere,  
Chair