

**Grand River Hospital  
Minutes of the Open Meeting  
of the Board of Directors  
Held On November 24, 2020  
Electronic Meeting**

**Present:**

|                |                  |
|----------------|------------------|
| Jim Erb        | Dr. Peter Potts  |
| Ron Gagnon     | Ken Seiling      |
| David Graham   | Xavier Vallverdu |
| Harry Hoediono | Karen Wetteskind |
| Gary Pooley    | Rita Westbrook   |

**Regrets:**

Janice Deganis  
Larry Kotseff  
Paul Singh  
Rob Hall  
Robinne Hauck  
Sandra Hanmer  
D. William Plaxton

**Staff:**

|                |                  |
|----------------|------------------|
| Bonnie Camm    | Jane Martin      |
| Catherine Heal | Doug Murray      |
| Young Lee      | Jennifer O'Brien |

**Guest:**

Ruthe Ann Conyngham

**Recorder:** Firmina Staines

**1.0 Call to Order**

Board Chair, Harry Hoediono, called the open meeting to order at 7:05 p.m., and provided an overview of the agenda.

**1.1. Acceptance of Agenda**

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|---------------------|--|
| <b>Motion:</b>      | That the open agenda for the November 24 2020 Board of Directors meeting be accepted |
| <b>Moved By:</b>    | Gary Pooley  |
| <b>Seconded By:</b> | Xavi Vallverdu   |
| <b>Carried</b>      |  |

**1.2. Declaration of Conflict of Interest**

None.

**1.3 Application of Decision Making and Ethics Framework**

The Decision Making and Ethics Framework are available on the Board Portal and linked through the agenda.

**1.4 Executive Summary**

An Executive Summary of the meeting was included in the meeting package.

**2.0 Items for Consent**

Terms of Reference for Board Work Plan and Revised Terms of Reference for the Executive, Audit, GCEC, Pension, QPS and Resources Committees were provided in meeting package.

Briefing notes and information packages were also provided for the Policy Review and Tri-Hospital Research Ethics Board.

|                     |   |
|---------------------|---|
| <b>Motion:</b>      | That the Board of Directors approves the items for consent listed below; with edit changes to 2.1 as indicated. |
| <b>Moved By:</b>    | Karen Wetteskind  |
| <b>Seconded By:</b> | Jim Erb   |
| <b>Carried</b>      |   |

- 2.1. Committee Terms of Reference and Board Work Plan, 2020-21**
- 2.2. Policy Review: Integrated Risk Management Policy**
- 2.3. Tri-Hospital Research Ethics Board Terms of Reference and Annual Report, 2019-20**

It was agreed that under item 2.1, the phrase “at the discretion of the President and CEO” should be replaced with “as required”. This amendment will apply to all committee terms of reference. Karen Wetteskind informed the Board that she made a suggested edit to the terms of reference for the Pension and QPS Committees that would enhance the comprehensiveness of the committees’ oversight roles.

The discussion on this item ended at 7:16 p.m.

### **3.0 Items for Decision**

#### **3.1. Quality Improvement Plan 2020-21**

A briefing note providing the background and a summary of the Quality Improvement Plan for 2020-21 were provided in meeting package.

|                     |  |
|---------------------|--|
| <b>Motion:</b>      | That the Board approves the refreshed 20/21 Quality Improvement Plan, including Narrative, Progress report and Work plan (a summary of all components available in Appendix A), as approved by Quality and Patient Safety (QPS) Committee on September 10, 2020. |
| <b>Moved By:</b>    | Rita Westbrook   |
| <b>Seconded By:</b> | Karen Wetteskind   |
| <b>Carried</b>      |  |

David Graham added that ED team was proud of their target performance when they came to speak at the QPS Committee. Further discussion involved the ambitiousness of the targets. It was noted that the ED targets are based on provincial targets. Management is developing a new plan for 2021-22 through the same process. COVID will be part of that planning. Ron Gagnon pointed out that GRH is the most improved hospital within its cohort and that ED wait times reflect the full flow of care at the hospital, not only the operations within the ED. A portion of top management’s compensation is tied to QIP indicators.

Ron Gagnon provided a clarification of HSAA versus QIP indicators. A Director who is a member of the QPS Committee pointed out that the Committee supports the selection of the QIP indicators as presented as they reflect the current challenges. ED wait times are being addressed through new initiatives such as the expansion of the ER into the former fracture clinic, which has helped improve patient flow. The hospital is working on developing real time analytics to improve patient flow. This discussion ended at 7:34 p.m.

### **3.2. Board Priorities 2020-21**

The Board accepted the board priorities as proposed by the Governance and Community Engagement Committee.

## **4.0 Reports**

### **4.1. Governance & Community Engagement Committee**

A report from Sandra Hanmer was included in the meeting package.

## **5.0 Adjournment**

The Board of Directors Open meeting on November 24, 2020 ended at 7:38 p.m.

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R. Gagnon,  
Secretary

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H. Hoediono,  
Chair